

MISSION AND PURPOSES

The mission of Parkland College is to engage the community in learning.

The following purposes are of equal importance in fulfilling the mission of Parkland College:

- Serve students by providing:
 - high-quality and responsive developmental, technical/vocational, transfer, and lifelong educational programs;
 - high-quality and responsive support services;
 - a climate throughout the college that values and promotes integrity, inquiry, diversity, inclusion, active citizenship, global awareness, and academic freedom;
- Serve employees by providing a supportive and responsive work environment;
- Serve the larger community by providing services and resources that promote the intellectual, cultural, and economic development of Illinois Community College District 505.

PARKLAND COLLEGE

(Community College District #505)
2400 West Bradley Avenue
Champaign, Illinois

BOARD RETREAT

**Hybrid Meeting: Room U325/Zoom
3:00-6:00 PM**

<https://parkland.zoom.us/j/7807379253>

Meeting ID: 780 737 9253

Dial by phone: 1 (312) 626-6799

Board of Trustees' Meeting, Wednesday, June 16, 2021

Hybrid Meeting: Room U325/Zoom

7:00 p.m.

*Agenda items considered to be of a routine nature are marked with an asterisk, and will be included in the Consent Agenda Motion. Items not requested to be removed by any Trustee shall, upon a single motion of any Trustee, seconded by any other Trustee and unanimously approved, be deemed to have been duly approved with the same validity as if each action were separately moved, seconded and approved.

AGENDA

<u>Order of Business</u>	<u>Item</u>	<u>Page</u>	<u>Action</u>	<u>Information</u>
I.	Roll Call	1		X
II.	Pledge of Allegiance	2		X
III.	Consent Agenda Motion	3	X	
IV.	Public Comments	4		X
V.	Communication from PCA	A. Report from the President of PCA	5	X
VI.	Minutes	* A. Regular and Closed Session Minutes from May 19, 2021	6	
VII.	Institutional	A. President's Report	26	X
VIII.	Program Reports	A. Marketing Plan Report	27	X
		B. Legislative Update	28	X
IX.	Business & Finance	A. Freedom of Information Act (FOIA)	29	X
		B. Financial Statements	30	X
		* C. Invoices (including Board Travel)	47	
		D. Printing and Bulk Mail Services - Community Education	56	X
		E. Exempt Purchase - CARLI Library Database Collection	57	X

	<u>Order of Business</u>	<u>Item</u>	<u>Page</u>	<u>Action</u>	<u>Information</u>
IX.	Business & Finance	F. Exempt Purchase – 160 Driving Academy	59	X	
		G. Exempt Purchase – ATI Training, Home Inspection Institute	60	X	
		H. Exempt Purchase - Black Rocket Productions	61	X	
		I. Exempt Purchase - ed2go	62	X	
		J. Exempt Purchase - Grey & Associates	63	X	
		K. Exempt Purchase - ProTrain	64	X	
		L. Exempt Purchase - Strategic Development Institute	65	X	
		M. Exempt Purchase - Academic Services Classroom Furniture	66	X	
		N. Exempt Purchase - Payscale MarketPay Core and MarketPay Jobs	67	X	
		* O. Appointment of Legal Counsel	68		
		X.	Academic & Student Services	* A. Application of Funds from External Sources	69
* B. Acceptance of Funds from External Sources	74				
C. Policy Manual Updates (Lodged)	76				X
XI.	Closed Session		86	X	
XII.	Open Meeting				
XIII.	Closed Session Audio Approval		86	X	
XIV.	Administrative Services	A. Personnel Report	87	X	
XV.	Miscellaneous	* A. Release of Closed Session Minutes	93		
XVI.	Trustee Reports		94		X
XVII.	Adjournment		95	X	

June

16

Board Retreat, Room U325/Zoom, 3:00-6:00 p.m.

16

Board of Trustees Meeting, U325/Zoom, 7:00 p.m.

July

21

Board of Trustees Meeting, U325/Zoom, 7:00 p.m.

**NOT FOR RELEASE UNTIL AFTER THE MEETING OF THE PARKLAND
COLLEGE BOARD OF TRUSTEES ON JUNE 16, 2021**

PARKLAND COLLEGE

June 9, 2021

TO: Members of the Board of Trustees
FROM: Dr. Thomas Ramage, President
SUBJECT: Board of Trustees' Meeting on June 16, 2021

I. ROLL CALL

INFORMATION

II. PLEDGE OF ALLEGIANCE

Trustees will lead the attendees in saying the Pledge of Allegiance.

INFORMATION

III. CONSENT AGENDA MOTION

Agenda items designated by an asterisk (*) are considered by administration to be routine items. Trustees are asked to review the agenda, and any Trustee can remove an item from the consent agenda motion for discussion prior to action being taken.

MOTION—Move to approve the consent agenda that includes all items included on the agenda that are preceded by an asterisk (*) as follows:

- Minutes from the Regular and Closed Session Meetings held on May 19, 2021
- Invoices (including Board Travel)
- Appointment of Legal Counsel
- Application of Funds from External Sources
- Acceptance of Funds from External Sources
- Release of Closed Session Minutes

IV. PUBLIC COMMENTS

The Chairman will open the floor for public comments.

INFORMATION

V. COMMUNICATION FROM PCA—Item A

REPORT FROM THE PRESIDENT OF PCA

Kevin Hastings, President of PCA, will give a brief update on PCA activities.

INFORMATION

VI. MINUTES—Item A*

MINUTES

Minutes of the Regular and Closed Session Meetings held on May 19, 2021, are presented for approval.

CONSENT MOTION—Move to approve minutes of the Board of Trustees' Regular and Closed Session Meetings held on May 19, 2021.

**MINUTES OF REGULAR MEETING OF THE
BOARD OF TRUSTEES
OF COMMUNITY COLLEGE DISTRICT #505
(Parkland College)**

**Counties of Champaign, Coles, Dewitt, Douglas, Edgar,
Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, Vermilion, and State of Illinois**

May 13, 2020

ROLL CALL

The meeting was called to order by Bianca Green, Chairman, at 7:02 p.m. The meeting was held in Room U325, 2400 W. Bradley, Champaign, Illinois, and electronically via Zoom. At the direction of Chairman Green, Krystal Garrett, Assistant to the President/Board of Trustees, called the roll of members of the Board. The following Trustees were present: James Ayers, Maureen Banks, Jarrett Clem, Timothy Johnson, Dana Trimble, and James Voyles. Also present were President Thomas Ramage and representatives of the administration, faculty, staff, and public. Jayden Sortor (Student Trustee) joined the meeting at 7:04 p.m.

RESOLUTION FOR STUDENT TRUSTEE

Student Trustee, Jayden Sortor, was elected at a campus-wide student election held April 5-9, to serve as the new representative to the Board of Trustees.

It was moved by Mr. Johnson and seconded by Mr. Clem to approve the Resolution authorizing the new student trustee to serve as the student representative on the Board of Trustees.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Johnson, Trimble, Voyles, and Green; NAYS—None; ABSENT—Sortor.

OATH OF OFFICE - STUDENT TRUSTEE

The Oath of Office was administered to Jayden Sortor, the new student trustee.

CONSENT AGENDA MOTION

The Chairman asked if Trustees had any questions regarding items included on the Consent Agenda.

It was moved by Ms. Banks and seconded by Mr. Voyles to approve the consent agenda that includes all items on the agenda that are preceded by an asterisk.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Johnson, Trimble, Voyles, Sortor (Advisory Vote) and Green; NAYS—None; ABSENT—NONE.

The consent agenda adopted includes approval of the following items:

- Approved the minutes from the Special and Closed Session Meetings held on April 27, 2021; and Minutes from the Organizational and Regular Meetings held on April 28, 2021.
- Approved the voucher checks listing through April 30, 2021, (including Board travel), totaling \$1,455,965.03.
- Declared as surplus property the following items:
 - 1996 Chevrolet C3500 truck, VIN: 1GBKC34J4TJ109858
- Approved the awarding of funds from the following external sources:
 - University of Illinois at Urbana-Champaign (UIUC): Center for Global Studies: International Studies Research Lab Fellowship (Honorarium)
- Approve the filing of the following grant applications from external sources:
 - Illinois Community College Board (ICCB): Early School Leaver Transition Program (ESLTP)
 - Illinois Board of Higher Education (IBHE): Illinois Cooperative Work Study (ICWS) Grant

PUBLIC COMMENTS

The Chairman opened the floor for public comments.

There were no public comments.

COMMUNICATION FROM PCA

Kevin Hastings, President of PCA, stated that there were no updates from PCA.

PRESIDENT'S REPORT

Dr. Thomas Ramage reported on the following:

1. Referenced the COVID Funding spreadsheet, which shows the breakdown of funding received through Federal sources and includes the amount received and spent and start and end dates. Let Dr. Ramage know if any questions.
 - a. It was asked if we have seen all we are going to see. Mr. Trame noted that there may be one more component of an additional SIP plan. However, all we know right now is what is listed on the spreadsheet.
 - b. Dr. Ramage noted that we were asked to track expenses for FEMA reimbursement. Mr. Randles added that we heard this week that they disallowed \$13,000 of our submittal. We have the ability to turn in a few more expenses. Getting payment could take years, but we are doing our due diligence to make sure we get the money we are entitled to.

2. Dr. Ramage confirmed the June 16 Board Retreat date with the trustees. The Retreat will be from 3:00-6:00 p.m., followed by the Regular Meeting at 7:00 p.m. The retreat will be facilitated by ICCTA's Executive Director, Jim Reed. Dinner will be provided. Trustee Johnson noted that because of medical issues, he will most likely not be able to attend.
3. Reminded the Board of the ICCTA Awards Banquet, June 4-5, 2021, in Bloomington. Nancy Roth, Parkland instructor in the nursing program, will be recognized at this year's awards banquet as a nominee for the 2021 Outstanding Adjunct Faculty Member Award. Let Krystal know this week if you would like to attend.
4. Thanked Student Services, Mike Trame, Marietta Turner, Mike Coulter, Chris Foster, PCTV, Stephanie Stuart, Marketing, and everyone involved in putting together this year's Virtual Commencement Ceremony. It was a successful event with about 420 graduates participating. It is available for viewing on Parkland's YouTube channel.
5. Shared that Parkland has partnered with Walgreens to provide a vaccine clinic on campus. We are moving towards reopening campus and plan to follow government guidance.
 - a. Mentioned that E-Team will attend the next Board meeting in person. We will also continue the Zoom link, as long as the Governor's Orders allow. If rescinded, we will need to move back to the normal rules for electronic attendance.
 - b. Ms. Green asked for clarification of the vaccine clinic at Parkland. It was verified that the clinics are open to the community at large and walk-ins are accepted.
 - c. Ms. Banks asked if Parkland is making vaccination a requirement for employees or students. Dr. Ramage stated that we are not making any requirements for faculty, staff, or students.
 - d.
6. Congratulated Parkland's Golf team for making it to Nationals and shared that they are doing very well.

FOUNDATION UPDATE

Tracy Wahlfeldt, Executive Director of the Parkland Foundation, provided an update on the 3RD quarter FY21 achievements of the Parkland Foundation. A handout was provided to the Board.

LEGISLATIVE UPDATE

Stephanie Stuart, Vice President for Communications and External Affairs, provided a legislative update. A handout was provided to the Board.

FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Stephanie Stuart reviewed the following requests made under the FOIA during the month and the disposition of the requests.

Requestor

Information Requested

Kaylie Flaughter	Animal Acquisition and Disposition Information
Sam Stecklow	Police Department Information
Sam Stecklow	Police Department Information

FINANCIAL STATEMENTS

Chris Randles reported that the financial statements for April reflect the results of operations of the College for the first ten months of fiscal year 2021. The revised budget estimates indicate that expenses will exceed revenues by \$2,219,125 in the general operating funds.

- As discussed in the February Budget Workshop, the projected operating deficit will likely be closer to \$300,000. This figure does not include HEERF II Funds for “lost revenues” that could total close to \$5M.
- The financial statements have been adjusted to reflect:
 - Expense reductions for FY21 retirements due to the VSP programs prior to December 31, 2020.
 - College-wide expense reductions for contractual services, materials & supplies, and travel & meetings.
 - Expense reductions for fall student workers.
 - One-time expense reduction in annual capital outlay.
- The financial statements have not yet been adjusted for significant changes that have transpired in the first half of the fiscal year. These include:
 - Expense reductions for health costs due to VSP retirements.
- The key factors for the College’s operating results in FY2021 will be tuition & fees revenue (enrollment), self-funded health claims, and continued impact of COVID-19.
- The College has now received \$30.9M of the total \$31.4M in property tax collections. This is slightly behind last year’s timing.
- The College has received its first ten FY2021 ICCB Base Operating and Equalization grant payments.
- The tentative and original FY2021 budgets projected a \$4,964,925 deficit.
- The FY2021 unaudited beginning operating fund balance is approximately \$21.9M. This amount is 41% of operating expenditures.

- The FY2021 College tentative budget was lodged in July.
- The FY2021 College final budget was approved in September.
- The FY2020 College draft audit was presented at the November meeting. The Final Audit was issued in December without the Single Audit data, pending Federal DOE CAREs Act reporting rules. Parkland received an extension from ICCB and has an approved due date of March 31, 2021. The Single Audit was completed in March.
- The TY2020 tax levy was approved in November.

Mr. Randles noted that prior to utilizing the HEERF 2 grants, we will have close to a flat operating budget, despite the large deficit that we had. We did better because, while enrollment is down 16-17%, we budgeted for -20% and contained our costs much more significantly than projected. We utilized HEERF and CAREs money to buy a huge amount of technology, that we would have had to use operating dollars. On the personnel side, we offered a volunteer separation program, where we saved on salary & benefits.

Martin Hood is on the campus next few weeks to do some preliminary testing and vendor checks. We have stayed in contact with them about what we are doing and how we are documenting expenses, and we seem to be on board at this point.

EXEMPT PURCHASE –AVIATION FUEL

The Parkland College Institute of Aviation currently purchases aviation fuel from AvFuel Corporation. On site, this fuel is managed and dispensed by FlightStar, Savoy, IL.

Having our own fuel vendor, and then having this fuel distributed to our fleet via FlightStar, the airport fixed base operator, is the most practical and cost-efficient means to fuel our fleet. FlightStar currently uses AvFuel as its sole vendor of fuel. Retaining the same single fuel provider is necessary to assure that no mixing of different source fuel in the fuel farm or fuel truck occurs. Mixing of fuel from different sources would obfuscate third-party liability in the case of a fueling accident or aircraft accident attributed to fuel contamination. Furthermore, fuel prices vary during the year from the quoted bid prices due to normal market fluctuation thus splitting a fuel delivery with FlightStar often allows for fuel to be obtained when market prices are low.

Goal D: Engagement: Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D1: Expand Parkland College’s role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

Administration recommended purchasing aviation fuel from AvFuel Corporation of Ann Arbor, MI for a total cost of \$180,000. This item is exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part and (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services, such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2022 Aviation budget.

It was moved by Mr. Voyles and seconded by Ms. Banks to approve the purchase from AvFuel Corporation, Ann Arbor, MI for aviation fuel for the Institute of Aviation for a total cost of \$180,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Johnson, Trimble, Voyles, Sortor (Advisory Vote), and Green; NAYS—None; ABSENT—NONE.

EXEMPT PURCHASE – AVIATION MAINTENANCE SERVICES

The Parkland College Institute of Aviation purchases maintenance services for aircraft repairs from FlightStar. This includes maintaining a fleet of 20 airplanes to FAA and manufacturer specifications including mandatory annual and 100-hour inspections. The estimated usage is 2850 annual hours at a rate of \$80 per hour.

This purchase relates to the following Strategic Goals:

Goal D: Engagement: Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D.1: Expand Parkland College’s role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

Administration recommended purchasing the maintenance services from FlightStar of Savoy, IL for a total cost of \$228,000. This item is exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part and (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services, such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2022 Aviation budget.

It was moved by Mr. Johnson and seconded by Mr. Clem to approve the purchase of maintenance services from FlightStar, Savoy, IL for a total cost of \$228,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Johnson, Trimble, Voyles, Sortor (Advisory Vote), and Green; NAYS—None; ABSENT—NONE.

EXEMPT PURCHASE – AVIATION REPAIR SERVICES

The Parkland College Institute of Aviation requires engine and engine component overhaul services from Poplar Grove Airmotive, Inc. Services relate to the overhaul of fleet aircraft engines that are required after every 2000 hours of use. Poplar Grove Airmotive is the only vendor in Illinois qualified to provide overhaul services on the Institute of Aviation's engines. They also specialize and maintain an inventory of the primary engine type used in the Institute's fleet. This request covers the cost of 3 near future overhauls for the Piper Archer aircraft.

This purchase relates to the following Strategic Goals:

Goal D: Engagement: Parkland College will engage the district's institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D.1: Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

Administration recommended purchasing the repair services from Poplar Grove Airmotive, Inc. of Poplar Grove, IL for a total cost of \$75,000. This item is exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part and (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services, such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2022 Aviation budget.

It was moved by Mr. Ayers and seconded by Mr. Voyles to approve the purchase of repair services from Poplar Grove Airmotive, Inc., Poplar Grove, IL for a total cost of \$75,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Johnson, Trimble, Voyles, Sortor (Advisory Vote), and Green; NAYS—None; ABSENT—None.

EXEMPT PURCHASE – AVIATION RAMP SERVICES

The Parkland College Institute of Aviation purchases ramp services from FlightStar. This includes daily movement of 20 airplanes from hangar to ramp, securing planes on ramp, refueling as needed and returning fleet to hangar at the end of the day. Additionally, the services provided will include being available to return airplanes to hangar if any inclement weather would appear. The estimated usage is 12 hours per day over 313 service days.

This purchase relates to the following Strategic Goals:

Goal D: Engagement: Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D1: Expand Parkland College’s role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

Administration recommended purchasing the ramp services from FlightStar of Savoy, IL for a cost not to exceed \$73,000. This item is exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (a), contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part and (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services, such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2022 Aviation budget.

It was moved by Mr. Trimble and seconded by Ms. Banks to approve the purchase of ramp services from FlightStar, Savoy, IL for a total cost not to exceed \$73,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Johnson, Trimble, Voyles, Sortor (Advisory Vote), and Green; NAYS—None; ABSENT—None.

EXEMPT PURCHASE - POLICE PATROL VEHICLE

The College Public Safety Department requested the purchase of a 2021 Ford SUV Police Interceptor Package vehicle to replace a 2012 Ford Fusion Police patrol vehicle. The current vehicle has been damaged twice in its service life, has in excess of 40K driven miles and has recurring maintenance issues. Public Safety has implemented a plan to replace squad cars every 10 years.

This purchase relates to the following Strategic Goals:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended purchasing a 2021 Ford SUV Police Interceptor Package vehicle proposed by Morrow Brothers Ford Inc., Greenfield, IL for a cost of \$35,210.

This purchase utilizes the Illinois Department of Central Management Services (CMS) agreement. CMS works with State Agencies and the Chief Procurement office for General Services to advertise solicitation opportunities, evaluate bids and publish contract awards. This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (k) contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds \$20,000. Funds are available from FY2021 Liability, Protection and Settlement budget for this purchase.

It was moved by Ms. Banks and seconded by Mr. Clem to approve the purchase and outfitting of a 2021 Ford SUV Police Interceptor Package vehicle from Morrow Brothers Ford Inc., of Greenfield, IL, for a total cost of \$35,210.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Johnson, Trimble, Voyles, Sortor (Advisory Vote), and Green; NAYS—None; ABSENT—None.

EXEMPT PURCHASE – F350 FORD TRUCK

The Physical Plant requests the purchase of a new 2021 Ford F350 truck to be used as a snowplow and general utility truck. The new truck would replace the existing 20-year-old truck that requires \$1,500-\$2,000 in repairs each year and is undersized for plowing snow. This truck will be used to haul grounds materials such as soil and fencing and to tow equipment including tractors and mowers. Additionally, it will be used to plow snow in the winter.

This purchase relates to the following strategic goals:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3. Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended purchasing the 2021 Ford F350 XLT truck proposed by Bob Ridings Fleet Sales of Taylorville, Illinois for a total cost of \$ 35,342. This purchase utilizes the Illinois Department of Central Management Services (CMS) agreement. CMS works with State Agencies and the Chief Procurement office for General Services to advertise solicitation opportunities, evaluate bids and publish contract awards. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (k) contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds \$20,000. Funds are available in the FY2021 operating budget for this purchase.

It was moved by Mr. Johnson and seconded by Ms. Banks to approve the purchase of a 2021 Ford F350 truck from Bob Ridings Fleet Sales of Taylorville, Illinois, for a total cost of \$ 35,342.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Johnson, Trimble, Voyles, Sortor (Advisory Vote), and Green; NAYS—None; ABSENT—None.

EXEMPT PURCHASE - PCTV STUDIO AND FIELD KIT EQUIPMENT

PCTV requests the purchase of new studio equipment and production kits to replace outdated studio equipment, some of which is more than fifteen years old, and to provide the studio with additional pieces of recording equipment. Upgrading the equipment at this time will allow faculty the resources needed to enhance materials used in the delivery of online and remote learning and to continue development of the recently introduced flexible mode of delivery which allows students greater opportunity to remain engaged in coursework even when life events prevent regular on-campus attendance. The additional equipment and field production kits will also enable media students to do simultaneous shots in the studio and in the field while also reducing the wear and tear on the more expensive pieces of equipment. This purchase relates to the following strategic goal:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3. Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended the purchase of new studio equipment and field production kits from B&H Foto & Electronics Corp of New York, NY for a cost of \$27,000. This purchase utilizes the Illinois Public Higher Education Cooperative (IPHEC) agreement. The Illinois Public Higher Education Cooperative is a cooperative organization comprised of all thirteen public institutions of higher education formed to support and advance the collective activities of public institutions of higher education. The Parkland Board of Trustees approved participation in the IPHEC agreement in FY2012. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (k) contracts for goods or services procured from another governmental agency. Board

authorization is requested since the cost exceeds \$20,000. Funds for this purchase are available from the CARES/SIP grant.

It was moved by Ms. Banks and seconded by Mr. Ayers to approve the purchase of studio equipment and field kits from B&H Foto & Electronics of New York, NY for a cost of \$27,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Johnson, Trimble, Voyles, Sortor (Advisory Vote), and Green; NAYS—None; ABSENT—None.

EXEMPT PURCHASE – MICROSOFT TEAMS VOICE/VOICE OVER IP (VOIP)

In support of our educational and institutional infrastructure, Administration recommends purchasing the following services to support moving all Parkland voice services into Microsoft Teams. This project started as a necessity during the COVID-19 pandemic to help move the College services remotely. As part of this project, all existing handsets will be replaced with a combination of Teams capable handsets or headsets to be connected to laptops/desktop PCs or cellphones/tablets. The project will require a replacement e911 service to properly locate staff on campus and use Teams to make 911 calls.

- Purchase a new internet phone connection (known as SIP line) from AT&T, Street Address: 95 W Algonquin Rd Arlington Heights, Arlington Heights, IL Zip Code: 60005 for an approximate annual cost of \$16,000 from July 1, 2021 through June 30, 2023
- Purchase Professional Support Services to support this initiative from ConvergeOne, 10900 Nesbitt Ave S, Bloomington, MN, for a total cost of up to \$70,000 and an annual cost of up to \$7,000
- Purchase handsets and headsets that are compatible with Microsoft Teams from CDW-Government, 230 N. Milwaukee Ave., Vernon Hills, IL 60061 for a total cost of up to \$160,000

The Microsoft Teams Voice deployment benefits:

1. Reconsolidation and modernization of telecommunication services under one infrastructure
2. Mobility of voice services via different devices – PC, handset, cellphone, tablet
3. Voicemails available via email and/or Teams
4. Tight integration with collaboration tool (Teams), which improve the operations of the college as well as providing more tools for teaching and learning
5. Empowers users to change their configurations (DnD config, forwarding, etc.)

This purchase relates to the following strategic goals:

Goal A: Quality: Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

A2: Ensure the excellence of academic programs with emphasis on teaching and learning, student success, and outcomes assessment.

Goal D: Engagement: Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D4: Market the mission, programs, and services of Parkland College effectively to support the institution’s enrollment goals and so that constituents fully understand the comprehensive programs offered that provide opportunities to students and support development of District 505 communities.

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

Goal E2. Utilize our strategic technology plan to support all areas of the college.

Goal E3. Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000. Funds for these purchases are available in the FY2021 and FY2022 operating budgets as well as CARES, CRRSAA, and American Rescue Plan grant funds.

It was moved by Mr. Trimble and seconded by Mr. Ayers to approve the purchase of services and license to support the Microsoft Teams Voice deployment for a total cost not to exceed \$253,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Johnson, Trimble, Voyles, Sortor (Advisory Vote), and Green; NAYS—None; ABSENT—None.

Mr. Randles and Mr. Kassem answered questions from the trustees about software, equipment, installation, security, and how that compares to what we are using now.

EXEMPT PURCHASE – ANNUAL SOFTWARE CONTRACTUAL/MAINTENANCE RENEWALS

In support of the ongoing support of administrative and academic needs of the college, the following recommendations are made to renew the annual license/maintenance of the following software/hardware:

- Renewing the license for **File360** software from Information management Services, 5047 Transamerica Drive, Columbus, Ohio 43228, for approximately \$25,500.

- Renewing **Ellucian** maintenance contract from Ellucian Co., 4375 Fair Lakes Court, Fairfax, VA 22033 for an annual cost of approximately \$340,000 for July 1, 2017, through June 30, 2024, with a yearly increase of 5%.
- Renewing **Gartner Core Research** subscription from Gartner, Inc. 12651 Gateway Blvd., Ft. Myers, FL 33913 for approximately \$45,000 annually from June 1, 2021, through May 30, 2023
- Renewing **TeamDynamix software** maintenance from TeamDynamix Solutions, LLC, 2200 West Fifth Ave, Suite 220, Columbus, OH 43215 for annual maintenance of \$50,000 with the additional 3% increase from July 1, 2021, through June 30, 2025.
- Renewing **Veeam support** from CDW-Government, 230 N. Milwaukee Ave., Vernon Hills, IL 60061 for approximately \$26,110
- Renewing **Avaiter software** subscription from Avatier, 4733 Chabot Drive, Suite 201, Pleasanton, CA 94588 for approximately \$27,500
- Renewing **Azure Cloud Service** from CDW-Government, 230 N. Milwaukee Ave., Vernon Hills, IL 60061 for approximately \$65,000
- Renewing the **Microsoft Premier Support** from Microsoft Corporation, One Microsoft Way, Redmond WA 98052 for approximately \$84,000
- Renewing **Microsoft Site license** from CDW-Government, 230 N. Milwaukee Ave., Vernon Hills, IL 60061 for approximately \$140,000
- Renewing **Adobe licenses** from CDW-Government, 230 N. Milwaukee Ave., Vernon Hills, IL 60061 for annual maintenance of approximately \$84,000 from August 26, 2021, through August 25, 2023
- Renewing **Lumen's software licensing** from Augusoft, Inc., 8441 Wayzata Blvd., Ste 200, Minneapolis, MN 55426 for approximately \$84,600
- Renewing **LinkedIn Learning** (previously Lynda.com) from LinkedIn Corp., 1000 W. Maude Ave., Sunnyvale, CA 94085 for annual maintenance of approximately \$25,000 from July 1, 2021, through June 30, 2024
- Renewing **OKTA software** maintenance from CDW-Government, 230 N. Milwaukee Ave., Vernon Hills, IL 60061 for approximately \$47,250
- Renewing **Zoom services** from CDW-Government, 230 N. Milwaukee Ave., Vernon Hills, IL 60061 for a total of approximately \$33,000
- Renewing the license for **Cisco SmartNet** contract from Acumatica Corporation, 1139 Momentum Place, Chicago, Illinois, 60689 for approximately \$26,000
- Renewing the license for **25Live** contract from CollegeNET, 805 SW Broadway, Ste 1600, Portland, OR 97205 for approximately \$25,500
- Renewing **Mimecast Email Security Software** and DMark Analyzer from CDWG of Vernon Hills, IL for approximately \$67,000
- Renewing **CyberClan** as our Managed Security Service Provider (MSSP) from CyberClan, 1810 E Sahara Ave. Suite 312, Las Vegas, Nevada, for approximately \$165,000
- Renewal of **Apporto** available anywhere cloud-based virtual desktops and applications from Apporto Corporation 200 Hamilton Ave Palo Alto, CA 94301 for a total of up to \$100,000

- Renewal of **Slate** CRM from Technolutions, Inc., 234 Church St 15th Fl, New Haven, CT 06510, for \$50,000
- Installment for **Palo Alto** from VAR Technology Finance, 2330 Interstate 30, Mesquite, TX 75150 for approximately \$50,000
- Renewal of **Nintex - K2** form software from Nintex, 10800 NE 8th Street, Suite 400 Bellevue, WA 98004, for approximately \$30,000

These purchases relate to the following strategic goals:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E2: Utilize our strategic technology plan to support all areas of the college.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended the purchase of the annual software contractual/maintenance renewals. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services; (g) contracts for duplicating machines and supplies. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2021 and FY2022 operating budgets, CARES, CRRSAA, and American Rescue Plan grants.

Ms. Banks asked if there were any multi-year contracts or if they were all annual. Mr. Randles explained that there may be some maintenance contracts that are not lined up with the fiscal year. There are certain contracts that get approved for multi years, which go to the Board if over \$20,000. If there is a service that we know will be long term, it is often more cost effective to do a multi-year contract. If we do not need to continue service, we try to do a one year. He noted that when Mr. Kasseem was hired, he made an effort to get all of these contracts on the same cycle. He added that Amin is pretty savvy with how vendors operate, contract billing, and how it fits our needs.

Mr. Ayers stated that is the most complete list we have seen historically, and feels it is good for Board and everyone to see. He praised the improvement. Mr. Randles stated that a lot of this credit goes to Mr. Kassem.

It was moved by Mr. Ayers and seconded by Ms. Banks to approve the annual maintenance renewal of items as listed above from the vendors and at the cost described, for a total purchase price not to exceed \$1,590,460.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Johnson, Trimble, and Voyles, and Green; NAYS—None; ABSENT—Sortor (Student Trustee) *.

*Ms. Sortor was present but was unable to vote due to a poor internet connection.

EXEMPT PURCHASE – INSTRUCTIONAL/OFFICE COMPUTER HARDWARE & SOFTWARE

In support of the rotational plan for computer replacement, classroom instruction, updating servers/data storage, and security requirements, the following recommendations are made. These purchases are necessary to keep up with our hardware refresh cycle and upkeep of the infrastructure. Purchases will be made only to the extent of budgeted dollars are available.

- Purchasing Dell computers for instructional and office use from Dell Computer Corporation of Round Rock, Texas for a total cost of up to \$1,300,000.
- Purchasing Apple computers for instructional and office use from Apple Computer of Cupertino, California for a total cost up to \$400,000.
- Purchasing projectors for instructional and office use for a total cost of up to \$80,000 from Troxell Communications, 847 S. Randall Rd., Elgin, IL 60123 or B & H Photo & Electronics Corp. 420 Ninth Ave, New York, NY 10001.
- Purchasing Dell infrastructure systems such as servers and SSD storage for instructional and office use from Dell Computer Corporation of Round Rock, Texas for a total cost of up to \$100,000.
- Purchasing Cisco Switches from CDW Government of Vernon Hills, IL for a total cost of up to \$60,000.
- Purchasing Aruba Controllers to replace our existing Wi-Fi network equipment approaching End of Support from Entre Solutions II of Bloomington, Illinois, for a total cost of up to \$40,000.

This purchase relates to the following strategic goals:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

Goal E2: Utilize our strategic technology plan to support all areas of the college.

Goal E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended the purchase of Instructional/Office Computer Hardware & Software not to exceed a total cost of \$1,980,000. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect

equipment, software, and services; (g) contracts for duplicating machines and supplies. Board authorization is requested since the cost exceeds \$20,000. Funds for these purchases are available in the FY2021 and FY2022 operating budgets, CARES, CRRSAA, and American Rescue Plan grants.

It was moved by Mr. Voyles and seconded by Ms. Banks to approve the purchase of Instructional/Office Computer Hardware & Software not to exceed a total cost of \$1,980,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Johnson, Trimble, Voyles, Sortor (Advisory Vote), and Green; NAYS—None; ABSENT—None.

EXEMPT PURCHASE – BRIGHTSPACE LEARNING: LAM (LEARNING ADMINISTRATION MANAGER) SERVICE

The Brightspace Learning Environment by Desire2Learn (branded as “Cobra Learning”) is the Learning Management System that students and instructors use as our online learning environment in online, hybrid, and face to face courses. The reorganization of the Instructional Technology Specialist/LMS Administrator position to Learning Commons and reallocation of the Applications Analyst position (formerly supporting the LMS as well) to Campus Technologies has provided the opportunity to gain additional support for the administration of Cobra Learning through D2L.

The Learning Administration Manager (LAM) program is a support service in which D2L provides support to the institution by relieving some of the day-to-day operations and special projects from the college’s LMS administrator (currently the Instructional Technology Specialist). Such services would include (but are not limited to) assistance with the rewrite of the holding tank integration with the SIS (Student Information System/Colleague); archival of past courses and user accounts; cross-listing/merging of courses in Cobra Learning; product usage; data analysis; product consultation, and content collaboration. This is a 3-year contract that will cost \$20,000.00 for FY2022, \$20,550.00 for FY2023, and \$21,115.13 for FY2024.

This purchase relates to the following strategic goals:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E2. Utilize our strategic technology plan to support all areas of the college.

E3. Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

The administration recommended approving a 3-year contract for the Learning Administration Manager Support Service from D2L Ltd. of Palatine, IL for a total cost of \$61,665.13. This is exempt from formal bid requirements per the Illinois Public Community

College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000.00. Funds are available from the CARES/CRRSAA SIP grants in addition to FY2023 and FY2024 operating budgets for this purchase.

It was moved by Mr. Ayers and seconded by Mr. Clem to approve purchase of the Learning Administration Manager Support Service from D2L Ltd. of Palatine, IL for a total cost of \$61,665.13.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Johnson, Trimble, Voyles, Sortor (Advisory Vote), and Green; NAYS—None; ABSENT—None.

CLOSED SESSION

It was moved by Mr. Ayers and seconded by Ms. Banks to go into Closed Session at 8:17 p.m., for the purpose of discussing the following topics:

1. Appointment, employment, compensation, resignation, or performance of specific employees.
2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal. Or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Johnson, Trimble, and Voyles, and Green; NAYS—None; ABSENT—Sortor (Student Trustee) *.

*Ms. Sortor was present but was unable to vote due to a poor internet connection.

The open meeting resumed at 9:10 p.m.

CLOSED SESSION AUDIO APPROVAL

It was moved by Mr. Ayers and seconded by Mr. Trimble to approve the audio recording made of the Executive Session of May 19, 2021 and that the secretary of the Board make provisions for its safe keeping and that it be made available only upon the proper order of the court and a finding by a judge that such audio tape should be released, and that such audio recording will be destroyed 18 months after the date of the meeting if the Board has adopted written minutes of the Executive Session in question.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Johnson, Trimble, and Voyles, and Green; NAYS—None; ABSENT—Sortor (Student Trustee) *.

*Ms. Sortor was present but was unable to vote due to a poor internet connection.

PERSONNEL REPORT

It was moved by Mr. Clem and seconded by Ms. Banks to approve the Personnel Report for May 2021, in accordance with the documents that will be incorporated in the official minutes.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Johnson, Trimble, Voyles, Sortor (Advisory Vote), and Green; NAYS—None; ABSENT—None.

ADMINISTRATIVE CONTRACT APPROVAL

Administration recommended renewal of the employment contracts for Stephanie Stuart as Vice President for Communications and External Affairs, effective July 1, 2021, through June 30, 2024; and Tracy Wahlfeldt as Executive Director of the Parkland College Foundation, effective July 1, 2021 through June 30, 2024.

It was moved by Ms. Banks and seconded by Mr. Ayers to renew the employment contract for employment contracts for Stephanie Stuart as Vice President for Communications and External Affairs, effective July 1, 2021, through June 30, 2024; and Tracy Wahlfeldt as Executive Director of the Parkland College Foundation, effective July 1, 2021 through June 30, 2024.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Johnson, Trimble, Voyles, Sortor (Advisory Vote), and Green; NAYS—None; ABSENT—None.

TRUSTEE REPORTS

There were no trustee comments.

ADJOURNMENT

There being no further business to come before the Board, it was moved by Mr. Clem and seconded by Ms. Banks for adjournment and voted AYE by all trustees present. The meeting was adjourned at 9:15 p.m.

Bianca Green, Chairman
Board of Trustees

James L. Ayers, Secretary
Board of Trustees

VII. INSTITUTIONAL—Item A

PRESIDENT'S REPORT

Dr. Thomas Ramage will give a brief report to the Board.

INFORMATION

VIII. PROGRAM REPORTS—Item A

MARKETING PLAN REPORT

Erin Shannon, Director of Marketing and Public Relations, will present an overview of marketing initiatives and outline some strategic direction for the future.

INFORMATION

VIII. PROGRAM REPORTS—Item B

LEGISLATIVE UPDATE

Stephanie Stuart, Vice President for Communications and External Affairs, will give a legislative update.

INFORMATION

IX. BUSINESS & FINANCE—Item A

FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Stephanie Stuart will review any requests made under the FOIA during the month and the disposition of the requests.

Requestor

Ed Luberda
Latifa Nassoro, Trio Book
Rick Dial, Carpenters Union
Mavi Figuera, Scion Group
Zoe Yalsin, SmartProcure

Information Requested

Community Education Printing Bids
Student Directory Information
Parkland College Exterior Renovations Bid Information
Student Directory Information
Purchasing Records

INFORMATION

IX. BUSINESS & FINANCE—Item B

FINANCIAL STATEMENTS

The financial statements for May reflect the results of operations of the College for the first eleven months of fiscal year 2021. The revised budget estimates indicate that expenses will exceed revenues by \$2,225,460 in the general operating funds.

- Current projections for the remainder of the fiscal year indicate the general operating funds will likely break-even. This figure does not include HEERF II Funds for “lost revenues” that could total close to \$5M.
- The financial statements have been adjusted to reflect:
 - Expense reductions for FY21 retirements due to the VSP programs prior to December 31, 2020.
 - College-wide expense reductions for contractual services, materials & supplies, and travel & meetings.
 - Expense reductions for fall student workers.
 - One-time expense reduction in annual capital outlay.
- The financial statements have not been adjusted for significant changes this fiscal year due to the impact of the pandemic on operations. These include:
 - Expense reductions for health costs due to VSP retirements.
 - Additional reduced discretionary spending (commodities, travel, etc.)
 - Reduced utility expenses.
- The key factors for the College’s operating results in FY2021 will be the final month of self-funded health claims, continued impact of COVID-19, and the recognition of HEERF II funds.
- The College received its first property tax payment from Champaign County in May. This is slightly ahead of last year’s timing.
- The College has received its first eleven (of twelve) FY2021 ICCB Base Operating and Equalization grant payments.
- The tentative and original FY2021 budgets projected a \$4,964,925 deficit.
- The FY2021 unaudited beginning operating fund balance is approximately \$21.9M. This amount is 41% of operating expenditures.
- The FY2021 College tentative budget was lodged in July.
- The FY2021 College final budget was approved in September.
- The FY2022 College tentative budget will be lodged in July.

- The FY2020 College draft audit was presented at the November meeting. The Final Audit was issued in December without the Single Audit data, pending Federal DOE CAREs Act reporting rules. Parkland received an extension from ICCB and has an approved due date of March 31, 2021. The Single Audit was completed in March.
- The TY2020 tax levy was approved in November.

INFORMATION

Parkland College
Board of Trustees Balance Sheet
For the 11 Months Ending May 31, 2021

	General Funds	Special Revenue	Oper/Maint Restricted	Auxiliary Funds	Fiduciary Funds	Total All Funds
Assets						
Cash	(\$97,900)	\$2,246,322	\$6,158,338	\$1,348,172	\$9,265,347	\$18,920,280
Investments	26,004,380	49,319	0	0	0	26,053,699
Receivables						
Taxes	17,718,572	2,884,268	1,870,585	0	0	22,473,426
Tuition and Fees	6,416,409	2,500	0	85,064	0	6,503,974
Other	62,178	(4,545)	0	58,092	0	115,725
Accrued Revenue	0	0	0	0	0	0
Inventory	0	0	0	0	0	0
Other Assets	(22,195)	22,873	0	710,103	0	710,780
Total Assets	\$50,081,444	\$5,200,737	\$8,028,923	\$2,201,431	\$9,265,347	\$74,777,883
Liabilities						
Accounts Payable	\$30,873	\$0	\$0	\$33	(\$280)	\$30,626
Salaries & Withholdings Payable	372,994	932	0	0	0	373,926
Vacation Payable	1,276,944	138,268	0	150,922	0	1,566,134
Retirement Payable	2,112,196	0	0	0	0	2,112,196
Deferred Revenue	16,074,205	1,593,604	1,165,087	516,846	0	19,349,742
Other	3,329,854	(4,165)	0	1,508	1,666,270	4,993,466
Total Liabilities	23,197,066	1,728,638	1,165,087	669,309	1,665,990	28,426,090
Fund Balance						
Fund Balance Beginning	21,942,617	1,665,754	4,245,851	1,875,224	7,599,358	37,328,805
Current Year						
Revenues over Expenses	4,941,760	1,806,345	2,617,985	(343,102)	0	9,022,989
Total Fund Balance	26,884,378	3,472,099	6,863,836	1,532,122	7,599,358	46,351,793
Total Liabilities and Fund Balance	\$50,081,444	\$5,200,737	\$8,028,923	\$2,201,431	\$9,265,347	\$74,777,883

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Parkland College
Board of Trustees Income Statement
Filters: BOT Funds
For the 11 Months Ending May 31, 2021

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	34,428,405	34,428,405	18,731,963	34,537,424	0	(109,019)
State Government	4,984,460	10,897,259	487,865	9,197,151	0	1,700,108
Federal Government	18,483,943	30,228,265	147,551	15,139,224	0	15,089,042
Tuition and Fees	24,872,432	25,062,813	91,996	25,280,916	0	(218,103)
Sales and Services	3,671,300	3,671,300	89,827	2,399,001	0	1,272,299
Investments	594,000	594,000	1,820	74,596	0	519,404
Other	1,044,500	1,064,870	11,664	830,034	0	234,835
Total Revenues	88,079,040	105,946,912	19,562,686	87,458,346	0	18,488,566
Expenses						
Salaries	41,811,811	42,748,439	3,658,980	37,990,938	1,612,758	3,144,744
Benefits	8,496,355	8,888,159	719,100	7,964,332	600,473	323,354
Contractual Services	4,777,701	6,143,695	324,160	4,278,010	173,495	1,692,190
Commodities	5,868,134	6,020,082	286,077	3,982,512	562,374	1,475,196
Travel and Meeting	861,186	1,110,757	51,324	244,065	14,617	852,075
Fixed Charges	6,540,924	6,592,146	944,117	6,367,058	31,559	193,529
Utilities	1,836,991	1,846,232	128,642	1,142,342	633,738	70,152
Capital Outlay	4,915,004	12,474,359	138,435	2,021,583	395,164	10,057,612
Other	20,668,885	25,122,545	181,938	15,001,213	52,936	10,068,397
Contingency	0	0	0	0	0	0
Total Expenses	95,776,991	110,946,415	6,432,774	78,992,052	4,077,114	27,877,248
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	(7,697,951)	(4,999,503)	13,129,912	8,466,294	(4,077,114)	(9,388,682)

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Parkland College
Board of Trustees Income Statement
Filters: General Fund
For the 11 Months Ending May 31, 2021

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	23,927,919	23,927,919	12,872,041	24,097,360	0	(169,441)
State Government	4,984,460	4,984,460	233,764	4,481,195	0	503,265
Federal Government	125,000	125,000	0	103,536	0	21,464
Tuition and Fees	21,759,422	21,759,422	9,953	22,539,091	0	(779,669)
Sales and Services	188,500	188,500	4,452	56,340	0	132,160
Investments	522,000	522,000	1,475	68,621	0	453,379
Other	986,500	986,500	8,480	755,459	0	231,041
Total Revenues	52,493,801	52,493,801	13,130,164	52,101,602	0	392,199
Expenses						
Salaries	37,734,251	36,197,504	3,241,333	33,329,883	1,373,486	1,494,135
Benefits	6,916,671	6,916,671	606,269	6,238,452	524,008	154,210
Contractual Services	3,059,333	2,845,968	103,360	2,190,375	61,600	593,993
Commodities	3,542,215	3,012,045	116,855	1,828,077	365,372	818,595
Travel and Meeting	586,316	505,211	13,485	76,718	198	428,295
Fixed Charges	70,309	70,309	4,308	47,415	0	22,895
Utilities	1,835,191	1,835,191	127,868	1,134,227	633,529	67,435
Capital Outlay	650,000	277,774	80,916	181,431	60,645	35,699
Other	2,199,440	2,193,588	76,619	1,262,624	23,695	907,269
Contingency	0	0	0	0	0	0
Total Expenses	56,593,726	53,854,261	4,371,014	46,289,202	3,042,533	4,522,526
Transfers (Net)	(865,000)	(865,000)	582	(870,640)	0	5,640
Revenues over Expenses	(4,964,925)	(2,225,460)	8,759,732	4,941,760	(3,042,533)	(4,124,687)

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Parkland College
Board of Trustees Income Statement
Filters: 01 - Education Fund
For the 11 Months Ending May 31, 2021

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	17,943,608	17,943,608	9,531,151	18,146,702	0	(203,094)
State Government	4,984,460	4,984,460	233,764	4,481,195	0	503,265
Federal Government	125,000	125,000	0	103,536	0	21,464
Tuition and Fees	21,759,422	21,759,422	9,953	22,539,091	0	(779,669)
Sales and Services	188,500	188,500	4,452	56,340	0	132,160
Investments	517,000	517,000	1,179	63,659	0	453,341
Other	211,500	211,500	3,978	219,721	0	(8,221)
Total Revenues	45,729,490	45,729,490	9,784,477	45,610,244	0	119,246
Expenses						
Salaries	35,852,734	34,376,131	3,109,986	31,805,735	1,242,423	1,327,972
Benefits	6,199,701	6,199,701	541,076	5,524,043	458,820	216,838
Contractual Services	2,516,307	2,299,792	62,992	1,813,606	28,554	457,632
Commodities	3,154,687	2,616,017	115,482	1,585,400	237,870	792,748
Travel and Meeting	567,216	486,111	13,485	73,300	198	412,613
Fixed Charges	40,060	40,060	1,837	19,983	0	20,077
Utilities	15,400	15,400	0	13,128	0	2,272
Capital Outlay	650,000	51,694	60,335	72,309	26,995	(47,610)
Other	2,199,440	2,193,588	76,619	1,262,624	23,695	907,269
Contingency	0	0	0	0	0	0
Total Expenses	51,195,545	48,278,494	3,981,813	42,170,128	2,018,555	4,089,811
Transfers (Net)	(865,000)	(865,000)	582	(870,640)	0	5,640
Revenues over Expenses	(6,331,055)	(3,414,004)	5,803,246	2,569,476	(2,018,555)	(3,964,925)

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2021-06-02, 1:03 PM

Parkland College
Board of Trustees Income Statement
Filters: 02 - Operation/Maintenance Fund
For the 11 Months Ending May 31, 2021

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	5,984,311	5,984,311	3,340,890	5,950,658	0	33,653
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	5,000	5,000	296	4,963	0	37
Other	775,000	775,000	4,501	535,737	0	239,263
Total Revenues	6,764,311	6,764,311	3,345,687	6,491,358	0	272,953
Expenses						
Salaries	1,881,517	1,821,373	131,347	1,524,148	131,062	166,163
Benefits	716,970	716,970	65,193	714,410	65,188	(62,628)
Contractual Services	543,026	546,176	40,368	376,770	33,046	136,360
Commodities	387,528	396,028	1,373	242,678	127,503	25,848
Travel and Meeting	19,100	19,100	0	3,419	0	15,681
Fixed Charges	30,249	30,249	2,471	27,431	0	2,818
Utilities	1,819,791	1,819,791	127,868	1,121,098	633,529	65,163
Capital Outlay	0	226,080	20,581	109,121	33,650	83,309
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	5,398,181	5,575,767	389,201	4,119,074	1,023,979	432,715
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	1,366,130	1,188,544	2,956,486	2,372,284	(1,023,979)	(159,762)

BOT_IS - 02 - Operation/Maintenance Fund
2021-06-02, 1:03 PM

Parkland College
Board of Trustees Income Statement
Filters: 03 - Oper/Maint Restricted Fund
For the 11 Months Ending May 31, 2021

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	2,240,617	2,240,617	1,249,493	2,228,156	0	12,461
State Government	0	0	0	44,918	0	(44,918)
Federal Government	0	0	0	0	0	0
Tuition and Fees	508,583	508,583	355	545,347	0	(36,764)
Sales and Services	0	0	0	0	0	0
Investments	60,000	60,000	54	490	0	59,510
Other	0	0	0	0	0	0
Total Revenues	2,809,200	2,809,200	1,249,902	2,818,911	0	(9,711)
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	595	5,067	0	(5,067)
Contractual Services	440,982	440,982	98	10,324	0	430,658
Commodities	(108,855)	(108,855)	0	0	0	(108,855)
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	4,255,004	4,255,004	0	185,535	0	4,069,469
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	4,587,131	4,587,131	693	200,926	0	4,386,205
Transfers (Net)	(508,583)	(508,583)	0	0	0	(508,583)
Revenues over Expenses	(2,286,514)	(2,286,514)	1,249,209	2,617,985	0	(4,904,499)

BOT_IS - 03 - Oper/Maint Restricted Fund
2021-06-02, 1:03 PM

Parkland College
Board of Trustees Income Statement
Filters: 04 - Bond & Interest Fund
For the 11 Months Ending May 31, 2021

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	4,734,114	4,734,114	2,662,689	4,727,015	0	7,099
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total Revenues	4,734,114	4,734,114	2,662,689	4,727,015	0	7,099
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	5,283,710	5,283,710	910,405	5,283,710	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	5,283,710	5,283,710	910,405	5,283,710	0	0
Transfers (Net)	508,583	508,583	0	0	0	508,583
Revenues over Expenses	(41,013)	(41,013)	1,752,284	(556,695)	0	515,682

BOT_JS - 04 - Bond & Interest Fund
2021-06-02, 1:03 PM

Parkland College
Board of Trustees Income Statement
Filters: 05 - Auxiliary Enterprises Fund
For the 11 Months Ending May 31, 2021

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	2,604,427	2,794,808	81,689	2,196,478	0	598,330
Sales and Services	3,482,800	3,482,800	85,375	2,342,661	0	1,140,139
Investments	2,000	2,000	7	49	0	1,951
Other	58,000	58,000	3,185	53,848	0	4,152
Total Revenues	6,147,227	6,337,608	170,256	4,593,037	0	1,744,571
Expenses						
Salaries	2,674,527	2,671,527	205,334	2,240,151	129,677	301,699
Benefits	470,535	470,535	43,849	419,001	37,357	14,177
Contractual Services	1,001,611	1,191,577	103,138	940,130	91,800	159,648
Commodities	2,272,114	2,276,469	127,501	1,655,705	147,980	472,784
Travel and Meeting	251,136	265,296	30,548	84,843	4,384	176,069
Fixed Charges	586,905	586,905	20,123	412,021	31,559	143,325
Utilities	1,800	1,800	150	1,591	209	0
Capital Outlay	0	0	0	0	0	0
Other	273,476	299,393	208	58,773	0	240,620
Contingency	0	0	0	0	0	0
Total Expenses	7,532,104	7,763,502	530,852	5,812,214	442,967	1,508,321
Transfers (Net)	875,000	875,000	0	876,076	0	(1,076)
Revenues over Expenses	(509,877)	(550,894)	(360,596)	(343,102)	(442,967)	235,174

BOT_JS - 05 - Auxiliary Enterprises Fund
2021-06-02, 1:03 PM

Parkland College
Board of Trustees Income Statement
Filters: Special Revenue Funds
For the 11 Months Ending May 31, 2021

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	3,525,755	3,525,755	1,947,740	3,484,893	0	40,862
State Government	0	5,912,799	254,100	4,671,038	0	1,241,761
Federal Government	18,358,943	30,103,265	147,551	15,035,687	0	15,067,578
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	20,370	0	20,727	0	(358)
Total Revenues	21,884,698	39,562,189	2,349,392	23,212,346	0	16,349,843
Expenses						
Salaries	1,403,033	3,879,408	212,313	2,420,904	109,594	1,348,910
Benefits	1,109,149	1,500,953	68,387	1,301,812	39,108	160,034
Contractual Services	275,775	1,665,168	117,564	1,137,181	20,095	507,891
Commodities	162,660	840,423	41,721	498,730	49,022	292,672
Travel and Meeting	23,734	340,250	7,291	82,503	10,035	247,712
Fixed Charges	600,000	651,222	9,281	623,913	0	27,310
Utilities	0	9,241	624	6,524	0	2,717
Capital Outlay	10,000	7,941,580	57,518	1,654,617	334,519	5,952,444
Other	18,195,969	22,629,565	105,111	13,679,816	29,241	8,920,508
Contingency	0	0	0	0	0	0
Total Expenses	21,780,320	39,457,811	619,810	21,406,000	591,614	17,460,196
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	104,378	104,378	1,729,582	1,806,345	(591,614)	(1,110,353)

BOT_IS - Special Revenue Funds
2021-06-02, 1:03 PM

Parkland College
Board of Trustees Income Statement
Filters: 06 - Restricted Purposes Fund
For the 11 Months Ending May 31, 2021

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	5,912,799	254,100	4,671,038	0	1,241,761
Federal Government	18,358,943	30,103,265	147,551	15,035,687	0	15,067,578
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	20,370	0	20,370	0	0
Total Revenues	18,358,943	36,036,434	401,652	19,727,095	0	16,309,339
Expenses						
Salaries	168,674	2,645,049	127,103	1,370,737	32,779	1,241,533
Benefits	0	391,804	20,223	238,305	10,792	142,707
Contractual Services	0	1,390,393	101,857	959,304	13,774	417,315
Commodities	0	676,513	32,030	375,691	41,590	259,233
Travel and Meeting	0	316,766	6,886	80,260	135	236,371
Fixed Charges	0	51,222	9,181	30,703	0	20,519
Utilities	0	9,241	624	6,524	0	2,717
Capital Outlay	0	7,931,580	17,042	1,607,816	326,980	5,996,784
Other	18,190,269	22,623,865	105,111	13,672,592	28,654	8,922,619
Contingency	0	0	0	0	0	0
Total Expenses	18,358,943	36,036,434	420,057	18,341,932	454,704	17,239,799
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	0	0	(18,406)	1,385,163	(454,704)	(930,460)

BOT_IS - 06 - Restricted Purposes Fund
2021-06-02, 1:03 PM

Parkland College
Board of Trustees Income Statement
Filters: 11 - Audit Fund
For the 11 Months Ending May 31, 2021

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	89,425	89,425	46,773	85,919	0	3,506
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total Revenues	89,425	89,425	46,773	85,919	0	3,506
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	67,000	67,000	0	64,680	0	2,320
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	67,000	67,000	0	64,680	0	2,320
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	22,425	22,425	46,773	21,239	0	1,186

BOT_IS - 11 - Audit Fund
2021-06-02, 1:03 PM

Parkland College
Board of Trustees Income Statement
Filters: 12 - Liability, Prot, & Stmnt Fund
For the 11 Months Ending May 31, 2021

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	3,436,330	3,436,330	1,900,967	3,398,974	0	37,356
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	358	0	(358)
Total Revenues	3,436,330	3,436,330	1,900,967	3,399,331	0	36,999
Expenses						
Salaries	1,234,359	1,234,359	85,210	1,050,167	76,815	107,377
Benefits	1,109,149	1,109,149	48,164	1,063,507	28,316	17,326
Contractual Services	208,775	207,775	15,707	113,198	6,321	88,256
Commodities	162,660	163,910	9,691	123,039	7,433	33,439
Travel and Meeting	23,734	23,484	405	2,244	9,900	11,340
Fixed Charges	600,000	600,000	100	593,210	0	6,790
Utilities	0	0	0	0	0	0
Capital Outlay	10,000	10,000	40,476	46,801	7,539	(44,340)
Other	5,700	5,700	0	7,224	587	(2,111)
Contingency	0	0	0	0	0	0
Total Expenses	3,354,377	3,354,377	199,753	2,999,389	136,911	218,077
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	81,953	81,953	1,701,214	399,943	(136,911)	(181,079)

BOT_IS - 12 - Liability, Prot, & Stmnt Fund
2021-06-02, 1:03 PM

Parkland College
Board of Trustees Income Statement
Filters: Fiduciary Funds
For the 11 Months Ending May 31, 2021

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	10,000	10,000	284	5,436	0	4,564
Other	0	0	0	0	0	0
Total Revenues	10,000	10,000	284	5,436	0	4,564
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	0	0	0	0	0	0
Transfers (Net)	(10,000)	(10,000)	(582)	(5,436)	0	(4,564)
Revenues over Expenses	0	0	(298)	0	0	0

BOT_IS - Fiduciary Funds
2021-06-02, 1:03 PM

Parkland College
Board of Trustees Income Statement
Filters: 07 - Working Cash Fund
For the 11 Months Ending May 31, 2021

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	10,000	10,000	284	5,436	0	4,564
Other	0	0	0	0	0	0
Total Revenues	10,000	10,000	284	5,436	0	4,564
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	0	0	0	0	0	0
Transfers (Net)	(10,000)	(10,000)	(582)	(5,436)	0	(4,564)
Revenues over Expenses	0	0	(298)	0	0	0

BOT_IS - 07 - Working Cash Fund
2021-06-02, 1:03 PM

Parkland College
Board of Trustees Income Statement
Filters: 10 - Trust & Agency Fund
For the 11 Months Ending May 31, 2021

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total Revenues	0	0	0	0	0	0
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	0	0	0	0	0	0
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	0	0	0	0	0	0

BOT_IS - 10 - Trust & Agency Fund
2021-06-02, 1:03 PM

IX. BUSINESS & FINANCE—Item C*

INVOICES (INCLUDING BOARD TRAVEL)

Included herein are the voucher checks listing thru May 31, 2021.

CONSENT MOTION—Approve the voucher checks listing thru May 31, 2021, totaling \$2,058,886.27 in accordance with the document that will be incorporated in the official minutes.

PARKLAND COLLEGE
VOUCHER CHECKS LISTING THRU MAY 31, 2021

<u>CHECK NUMBER</u>	<u>PAY DATE</u>	<u>PAYEE NAME</u>	<u>AMOUNT</u>	<u>AMOUNT</u>	<u>GL ACCOUNT DESCRIPTION</u>
0980223	05/04/2021	Benco Dental	1,838.98		Perkins Post Secondary FY21: Equipment-Instructional >2500
0980224	05/06/2021	Advance Auto Parts	928.11		Public Safety: Vehicle Supplies
0980225	05/06/2021	Aircraft Spruce & Specialty Co	2,787.15		Aviation Program: Repair Materials/Supplies
0980226	05/06/2021	Amazon	1,492.65		Penny Severns Grant: Instructional Supplies
0980227	05/06/2021	Apple Computer	2,866.00		Adult Ed State Performanc FY21: Instructional Supplies
0980228	05/06/2021	AT&T	830.59		Utilities: Telephone
0980229	05/06/2021	AT&T	1,275.63		Utilities: Telephone
0980230	05/06/2021	ATI Physical Therapy	150.00		Human Resource: Recruit Personnel/Athletes
0980231	05/06/2021	Kevin Bertolino	115.00		Soccer Womens: Other Contractual Services
0980232	05/06/2021	Best Inc	452.00		Dental Hygiene: Maintenance Services
0980233	05/06/2021	Maradoche M. Beya	265.00		Soccer Womens: Other Contractual Services
0980234	05/06/2021	Big Rig Diesel Service Llc	368.83		Student Organization: Maintenance Services
0980235	05/06/2021	Birkey's Farm Store, Inc	499.52		Diesel Power: Instructional Supplies
0980236	05/06/2021	Charles R. Black	170.00		Softball: Other Contractual Services
0980237	05/06/2021	Blackmore and Glunt Inc	3,971.93		Maintenance: Maintenance/Custodial Supply
0980238	05/06/2021	Boeing Distribution Inc	338.15		Aviation Program: Repair Materials/Supplies
0980239	05/06/2021	Christopher D. Boyd	180.00		SWFT: WEI: Other Expenses
0980240	05/06/2021	Burns Industrial Supply Co Inc	114.79		Diesel Power: Instructional Supplies
0980241	05/06/2021	Cannon Cochran Management	45.00		Institutional: Workers Comp Ins
0980242	05/06/2021	Carle	4,769.00		Training Room: Other Contractual Services
0980243	05/06/2021	Carle Regional EMS	9,000.00		Emergency Medical: Instr Service Contracts
0980244	05/06/2021	Central Illinois Athletic Acad	400.00		Golf: Other Contractual Services
0980245	05/06/2021	Champaign Rural King	1,000.00		Truck Driving: Rental-Facilities
0980246	05/06/2021	Champaign True Tires	689.52		Public Safety: Vehicle Supplies
0980247	05/06/2021	John Chance	170.00		Softball: Other Contractual Services
0980248	05/06/2021	Cintas Corp	63.31		Diesel Power: Instructional Supplies
0980249	05/06/2021	Cintas Corp	64.87		Diesel Power: Instructional Supplies
0980250	05/06/2021	Cintas Corp	63.31		Diesel Power: Instructional Supplies
0980251	05/06/2021	Clarus Corporation	3,278.10		Marketing: Advertising
0980252	05/06/2021	Clean Slate Consultants	42.00		Administrative Software Proj: Consultants
0980253	05/06/2021	CAAHEP	600.00		Emergency Medical: Other Contractual Services
0980254	05/06/2021	Constellation NewEnergy	27,372.06		Utilities: Electricity
0980255	05/06/2021	CU Hardware Company	10.95		Art and Design: Instructional Supplies
0980256	05/06/2021	Safe-D-Needle LLC	257.00		Dental Hygiene: Instructional Supplies
0980257	05/06/2021	Depke Gases & Welding Supplies	257.30		Manufacturing Operations: Instructional Supplies
0980258	05/06/2021	DexYP	3,099.00		Aviation Program: Advertising
0980259	05/06/2021	Mr. William G. Dobrik	336.97		Womens Basketball: College Conf/Meeting Expense
0980260	05/06/2021	Dust and Sons	479.63		Collision Repair: Instructional Supplies
0980261	05/06/2021	Encova Insurance	14,128.00		Institutional: Workers Comp Ins
0980262	05/06/2021	Fasteners Etc Inc	288.78		Diesel Power: Instructional Supplies
0980263	05/06/2021	Ferrilli Information Group	14,075.00		Administrative Software Proj: Consultants
0980264	05/06/2021	GFI Digital Inc	2,604.30		Computing Administration: Other Contractual Services
0980265	05/06/2021	Health First	339.84		Dental Hygiene: Instructional Supplies
0980266	05/06/2021	Holt Supply Company	68.06		Maintenance: Maintenance/Custodial Supply
0980267	05/06/2021	Doug Huey	115.00		Soccer Womens: Other Contractual Services
0980268	05/06/2021	IDG Architects Inc	6,996.00		Exterior Repairs/Improvements: Architectural Services
0980269	05/06/2021	Illinois CPA Society	350.00		Fiscal Administration: Publications and Dues
0980270	05/06/2021	Illinois River Valley Orientee	120.00		Personal Development: Other Contractual Services
0980271	05/06/2021	Illinois Tollway	65.85		Student Organization: Maintenance Services
0980272	05/06/2021	Integrated Media, Inc	2,298.50		Academic Computing: Repair Materials/Supplies
0980273	05/06/2021	Kanopy Inc	3,000.00		CARES SIP: Other Contractual Services
0980274	05/06/2021	Kirby Risk Electrical Supply	114.50		Maintenance: Maintenance/Custodial Supply
0980275	05/06/2021	Adam Loehr	115.00		Soccer Mens: Other Contractual Services
0980276	05/06/2021	Dave Logan	210.00		Baseball: Other Contractual Services
0980277	05/06/2021	Mahomet-Seymour High School	200.00		Marketing: Advertising
0980278	05/06/2021	Martin One Source	110.88		Central Receiving: Office-Supplies
0980279	05/06/2021	McKenzie Wagner, Inc.	5,651.14		Marketing: Advertising
0980280	05/06/2021	Medline Industries Inc	79.99		Surgical Technology: Instructional Supplies
0980281	05/06/2021	Menards	359.42		Construction Tech: Instructional Supplies
0980282	05/06/2021	MH Equipment Company	577.91		Agriculture-Engineering Scienc: Maintenance Services
0980283	05/06/2021	Latasha S. Motley	200.00		FY21 SWFT: WEI: Other Expenses
0980284	05/06/2021	John J. Mozingo	210.00		Baseball: Other Contractual Services
0980285	05/06/2021	Multi Service Aviation	947.04		Aviation Program: Vehicle Supplies
0980286	05/06/2021	Napa Auto Parts	228.96		Diesel Power: Instructional Supplies
0980287	05/06/2021	Niemann Foods	17.24		Grounds: Maintenance/Custodial Supply
0980288	05/06/2021	Ouray Sportswear	3,367.44		Bookstore: Resale Textbooks
0980289	05/06/2021	Andrew J. Pankey	170.00		Softball: Other Contractual Services
0980290	05/06/2021	Pepsi-Cola Champaign-Urbana Bo	167.34		Bookstore: Resale Textbooks
0980291	05/06/2021	Della Perrone Photography	150.00		Community Ed Admin: Advertising
0980292	05/06/2021	Joseph P. Pickens	120.00		SWFT: WEI: Other Expenses
0980293	05/06/2021	Prairieland Feeds	525.87		Vet Tech: Instructional Supplies
0980294	05/06/2021	Premier Dental Products Co	2,757.96		Dental Hygiene: Instructional Supplies
0980295	05/06/2021	ProQuest LLC	7,255.80		CARES SIP: Other Contractual Services
0980296	05/06/2021	Puritan Springs Bottled Water	90.69		Dental Hygiene: Instructional Supplies
0980297	05/06/2021	R D McMillen Enterprises	1,030.24		Custodial: Maintenance/Custodial Supply

0980298	05/06/2021	RegisterBlast	125.00	Assessment Center: Other Contractual Services
0980299	05/06/2021	Reserve Account	10,000.00	Central Receiving: Postage
0980300	05/06/2021	Robbins Schwartz	600.00	Student Services Administration: Travel Out State-Othr Pers'
0980301	05/06/2021	Ms. Michelle D. Roberts	213.14	Occupation Therapy: Instructional Supplies
0980302	05/06/2021	Rogards Office PLUS	2,999.22	Central Receiving: Office-Supplies
0980303	05/06/2021	Sam's Club	73.79	Center for Academic Success: Office-Supplies
0980304	05/06/2021	Mrs. Kendra K. Schroder	101.02	Occupation Therapy: Travel In State
0980305	05/06/2021	Rick Segobiano	115.00	Soccer Mens: Other Contractual Services
0980306	05/06/2021	Sherwin Williams	255.15	Maintenance: Maintenance/Custodial Supply
0980307	05/06/2021	Rod Shilts	825.00	Marketing: Printing
0980308	05/06/2021	Mrs. Judith A. Somers	209.44	Practical Nursing: Travel In State-Faculty
0980309	05/06/2021	Starcrest Cleaners	316.39	Public Safety: Other Contractual Services
0980310	05/06/2021	Sullivan-Parkhill	67.16	Automotive: Instructional Supplies
0980311	05/06/2021	Laura E. Sutter	17.85	Vet Tech: Instructional Supplies
0980312	05/06/2021	Ms. Christina L. Taylor-Rahn	200.00	FY21 SWFT: WEI: Other Expenses
0980313	05/06/2021	TrophyTime Inc	131.25	Marketing: Printing
0980314	05/06/2021	United Parcel Service	96.58	Central Receiving: Postage
0980316	05/06/2021	James Voyles	267.36	Board of Trustees: Travel In State
0980317	05/06/2021	VWR International LLC	2,339.80	Biology: Instructional Supplies
0980318	05/06/2021	Robert C. Wiseman	60.00	SWFT: WEI: Other Expenses
0980319	05/06/2021	World Education LLC	150.00	Professional Development: Instr Service Contracts
0980320	05/06/2021	Ryan S. Wyckoff	210.00	Baseball: Other Contractual Services
0980321	05/06/2021	Andrew A. Zuckermann	150.00	Soccer Womens: Other Contractual Services
0980327	05/13/2021	5th Method Consulting LLC	185.00	Administrative Software Proj: Consultants
0980328	05/13/2021	Absopure Water Company	10.00	Human Resource: Office-Supplies
0980329	05/13/2021	Access Locksmiths & Security L	180.00	Maintenance: Maintenance Services
0980330	05/13/2021	Admin Partners LLC	388.00	Human Resource: Other Contractual Services
0980331	05/13/2021	Advance Auto Parts	6.06	Automotive: Instructional Supplies
0980332	05/13/2021	AHW LLC	3,591.95	Grounds: Maintenance Services
0980333	05/13/2021	Aircraft Spruce & Specialty Co	440.94	Aviation Program: Repair Materials/Supplies
0980334	05/13/2021	Lucas D. Allen	820.97	FCAE FY21: Travel In State
0980335	05/13/2021	Amazon	2,764.90	Dental Hygiene: Instructional Supplies
0980336	05/13/2021	PDC/AREA COMPANIES	2,217.28	Utilities: Refuse Disposal
0980337	05/13/2021	Arrjo Llc	4,500.00	FCAE FY21: Rental-Facilities
0980338	05/13/2021	AT&T	97.41	Utilities: Telephone
0980339	05/13/2021	Avfuel Corporation	32,305.29	Aviation Program: Vehicle Supplies
0980340	05/13/2021	Benco Dental	2,575.12	Dental Hygiene: Instructional Supplies
0980341	05/13/2021	Charles R. Black	190.00	Softball: Other Conf/Meeting Expenses
0980342	05/13/2021	Mrs. Leah A. Bodine	41.77	Personal Development: Instructional Supplies
0980343	05/13/2021	Boeing Distribution Inc	419.56	Aviation Program: Repair Materials/Supplies
0980344	05/13/2021	Patrick Boyer	115.00	Soccer Womens: Other Contractual Services
0980345	05/13/2021	Campion Barrow & Associates	440.00	Human Resource: Recruit Personnel/Athletes
0980346	05/13/2021	Campus Ink, Inc	1,759.00	Volleyball: Deposits for Others
0980347	05/13/2021	Carlin Sales Corp	660.73	Horticulture: Other Material and Supplies
0980348	05/13/2021	CDW-Government	3,897.59	Computing Administration: Maintenance Services
0980349	05/13/2021	Champaign Co Chamber of Commer	50.00	Community Ed Admin: Publications and Dues
0980350	05/13/2021	Champaign Country Club	2,010.00	Golf: Other Conf/Meeting Expenses
0980352	05/13/2021	Champaign Multimedia Group	347.20	Fiscal Administration: Advertising
0980353	05/13/2021	Chemical Maintenance Inc	429.68	Custodial: Maintenance/Custodial Supply
0980354	05/13/2021	Ms. Mina Cho	25.72	Youth Programs: Instructional Supplies
0980355	05/13/2021	Cintas Corp	24.78	Maintenance: Maintenance/Custodial Supply
0980356	05/13/2021	Cintas Corp	8.17	Maintenance: Maintenance/Custodial Supply
0980357	05/13/2021	Cintas Corp	63.38	Grounds: Maintenance/Custodial Supply
0980358	05/13/2021	Cintas Corp	76.14	Agriculture-Engineering Scienc: Office-Supplies
0980359	05/13/2021	Clarus Corporation	4,000.00	Marketing: Advertising
0980360	05/13/2021	CoAEMSP	1,700.00	Emergency Medical: Other Contractual Services
0980361	05/13/2021	Comcast	584.30	Utilities: Telephone
0980362	05/13/2021	Confidential On-Site Paper Shr	111.30	Fiscal Administration: Other Contractual Services
0980363	05/13/2021	Consolidated Communications	2,064.87	General Institutional: Other Contractual Services
0980364	05/13/2021	Consolidated Edison Developmen	10,280.82	Utilities: Electricity
0980365	05/13/2021	Constellation NewEnergy	18,436.30	Utilities: Gas
0980366	05/13/2021	Country Arbors Nursery	510.00	Grounds: Maintenance/Custodial Supply
0980367	05/13/2021	Megan N. Coy	257.01	FCAE FY21: Travel In State
0980368	05/13/2021	Mr. David B. Dameron	224.87	Public Safety: College Conf/Meeting Expense
0980369	05/13/2021	Davis-Houk Mechanical Inc	2,243.95	Maintenance: Maintenance Services
0980370	05/13/2021	Dell Marketing LP	46,220.15	Computing Administration: Equipment-Office >2500
0980371	05/13/2021	Department of Veterans Affairs	265.88	General: Chapter 33
0980372	05/13/2021	Depke Gases & Welding Supplies	265.81	Manufacturing Operations: Instructional Supplies
0980373	05/13/2021	Dean Dittmar	683.67	FCAE FY21: Travel In State
0980374	05/13/2021	Ray Donald	210.00	Baseball: Other Contractual Services
0980375	05/13/2021	Douglas Stewart Company	4,088.00	Bookstore: Resale Textbooks
0980376	05/13/2021	DuPage County Fair	3,600.00	FCAE FY21: Rental-Facilities
0980377	05/13/2021	Dust and Sons	52.00	Collision Repair: Instructional Supplies
0980378	05/13/2021	Education for Employment Syste	2,500.00	Perkins Post Secondary FY21: Computer Software
0980379	05/13/2021	Edvotek	1,427.80	NSF: Research Pheno Plasticity: Instructional Supplies
0980380	05/13/2021	Elaine L Craft Educational Cou	3,623.00	NSF CAAT Curriculum: Other Contractual Services
0980381	05/13/2021	Enterprise Rent-A-Car Midwest	807.50	Transportation: Rental-Equipment
0980382	05/13/2021	Janann R. Feeney	671.40	Marketing: Other Contractual Services
0980383	05/13/2021	Ferrilli Information Group	630.00	Administrative Software Proj: Consultants
0980384	05/13/2021	Grainger Industrial Supplies	634.82	Perkins Post Secondary FY21: Equipment-Instructional >2500
0980385	05/13/2021	Ms. Janice L. Grewatz	171.36	Surgical Technology: Travel In State

0980386	05/13/2021	Heartland Bank and Trust Co.	910,405.00	General 2018C: Interest Paymts-Bonded Debt
0980387	05/13/2021	John Heiser	538.44	FCAE FY21: Travel In State
0980388	05/13/2021	Herff Jones	1,180.70	Student Services Events: Other Expenses
0980389	05/13/2021	The Home Depot Pro	288.18	Occupational Hlth: Other Supplies
0980390	05/13/2021	IAVAT Administrative Council	26,500.00	FCAE FY21: Instr Service Contracts
0980391	05/13/2021	ICCCFO	100.00	Fiscal Administration: College Conf/Meeting Expense
0980392	05/13/2021	Illini FS	2,197.18	Grounds: Maintenance/Custodial Supply
0980393	05/13/2021	Illini Media	300.00	Aviation Program: Advertising
0980394	05/13/2021	Illini Studio	185.00	Board of Trustees: College Conf/Meeting Expense
0980395	05/13/2021	Illinois American Water	5,374.76	Utilities: Water, Sewage
0980396	05/13/2021	Illinois Comm College Faculty	1,000.00	President: Publications and Dues
0980397	05/13/2021	Interstate Battery System	103.95	Grounds: Maintenance/Custodial Supply
0980398	05/13/2021	IT Supplies	324.82	Reprographics: Repair Materials/Supplies
0980399	05/13/2021	Jet's Pizza #IL017	89.82	Athletics General Fund: Other Material and Supplies
0980400	05/13/2021	Johnson & Johnson Insurance	100.00	Institutional: General Insurance
0980401	05/13/2021	Mrs. Regina T. Johnson	32.75	Personal Development: Instructional Supplies
0980402	05/13/2021	Johnstone Supply Peoria	871.59	Maintenance: Maintenance/Custodial Supply
0980403	05/13/2021	Alicia L. Kabat	50.00	FCAE FY21: Instr Service Contracts
0980404	05/13/2021	Kirby Risk Electrical Supply	570.45	Maintenance: Maintenance/Custodial Supply
0980405	05/13/2021	LabSource Inc	1,155.62	CARES SIP: Other Supplies
0980406	05/13/2021	Laner Muchin Ltd	165.00	Human Resource: Other Contractual Services
0980407	05/13/2021	Holly A. Lewis	500.00	General: Misc Vouchers Payable
0980408	05/13/2021	Lexipol LLC	2,877.00	Public Safety: Computer Software
0980409	05/13/2021	Dave Logan	210.00	Baseball: Other Contractual Services
0980410	05/13/2021	Julie McCleary	35.00	FCAE FY21: Telephone
0980411	05/13/2021	Mr. James B. McHale	130.00	Golf: Travel-Out of State
0980412	05/13/2021	Mercer Co School Dist 404	250.00	FCAE FY21: Other Fixed Charges
0980413	05/13/2021	Lisa C. Merrifield	105.00	Personal Development: Instr Service Contracts
0980414	05/13/2021	Midwest Fiber Inc.	100.00	Maintenance: Maintenance Services
0980415	05/13/2021	MSC Industrial Supply	3,171.45	Compuer Aided Drafting: Instructional Supplies
0980416	05/13/2021	Muncie Aviation Company	44.94	Aviation Program: Repair Materials/Supplies
0980417	05/13/2021	Johnny A. Myers	190.00	Softball: Other Conf/Meeting Expenses
0980418	05/13/2021	Napa Auto Parts	2,180.84	Grounds: Maintenance/Custodial Supply
0980419	05/13/2021	Niemann Foods	22.49	Grounds: Maintenance/Custodial Supply
0980420	05/13/2021	Niemann Foods	39.21	Grounds: Maintenance/Custodial Supply
0980421	05/13/2021	Andrew J. Pankey	190.00	Softball: Other Conf/Meeting Expenses
0980422	05/13/2021	Parkland College	1,863.00	General Institutional: Staff/Family Tuition Waiver
0980424	05/13/2021	PartnerShip LLC	278.18	Bookstore: Resale Textbooks
0980425	05/13/2021	Prairie Gardens	52.88	Grounds: Maintenance/Custodial Supply
0980426	05/13/2021	Prairieland Feeds	41.99	Vet Tech: Instructional Supplies
0980427	05/13/2021	Quill Corporation	44.98	FCAE FY21: Office-Supplies
0980428	05/13/2021	R D McMillen Enterprises	270.00	Custodial: Maintenance/Custodial Supply
0980429	05/13/2021	Rams Sheet Metal Equipment	1,102.42	Perkins Post Secondary FY21: Equipment-Instructional >2500
0980430	05/13/2021	Regional Office of Education	3,181.10	FCAE FY21: Postage
0980431	05/13/2021	Ms. Nancy A. Roth	309.12	CNA: Travel In State-Faculty
0980432	05/13/2021	Dean Russell	190.00	Softball: Other Conf/Meeting Expenses
0980433	05/13/2021	SafeWorks Illinois Champaign	701.50	Human Resource: Recruit Personnel/Athletes
0980434	05/13/2021	Sam's Club	214.02	Community Ed Admin: Other Supplies
0980435	05/13/2021	Carolyn S. Scott	223.64	FCAE FY21: Travel In State
0980436	05/13/2021	Mr. Corbin T. Sebens	910.00	Golf: Travel-Out of State
0980437	05/13/2021	Joseph M. Segobiano	115.00	Soccer Mens: Other Contractual Services
0980438	05/13/2021	Sherwin Williams	92.60	Maintenance: Maintenance/Custodial Supply
0980439	05/13/2021	Mr. Mark E. Sikora	200.00	Soccer Mens: Other Conf/Meeting Expenses
0980440	05/13/2021	Dale W. Smith, Jr.	150.00	Soccer Womens: Other Contractual Services
0980443	05/13/2021	Swank Motion Pictures Inc	10,800.00	Library: Audio/Visual Materials
0980444	05/13/2021	Karen Swanner	150.00	Soccer Mens: Other Contractual Services
0980446	05/13/2021	Triple T Car Wash Lube & Detai	8.00	Grounds: Maintenance Services
0980447	05/13/2021	United Parcel Service	960.02	Central Receiving: Postage
0980449	05/13/2021	Unity High School	500.00	Marketing: Advertising
0980450	05/13/2021	University of Illinois Urbana/	85.00	Vet Tech: Instructional Supplies
0980451	05/13/2021	Verizon Wireless	2,102.65	Utilities: Telephone
0980452	05/13/2021	Village of Rantoul	337.15	Adult Education: Rental-Facilities
0980454	05/13/2021	Mr. Daniel W. Vogelsang	153.31	Soccer Womens: Travel-Out of State
0980455	05/13/2021	Mr. Daniel W. Vogelsang	140.00	Soccer Womens: Other Conf/Meeting Expenses
0980456	05/13/2021	VWR International LLC	1,486.17	Biology: Instructional Supplies
0980457	05/13/2021	Jennifer Waters	517.02	FCAE FY21: Travel In State
0980458	05/13/2021	Robert B. Watson	170.00	Softball: Other Contractual Services
0980459	05/13/2021	Waypoint Analytical Illinois,	280.00	Agriculture: Other Material and Supplies
0980460	05/13/2021	Mr. Michael L. Weaver	116.38	Occupation Therapy: Travel In State
0980461	05/13/2021	Weiskamp Screen Printing	1,571.79	Parkland Scholars Group: Deposits for Others
0980462	05/13/2021	Wex Bank	4,340.35	Athletics General Fund: College Conf/Meeting Expense
0980463	05/13/2021	Xerox Corporation	2,141.08	Reprographics: Install Pay Lease/Pur Agree
0980464	05/13/2021	YBP Library Services	1,766.15	Library: Publications and Dues
0980465	05/13/2021	Andrew A. Zuckermann	115.00	Soccer Mens: Other Contractual Services
0980477	05/20/2021	Rock Gate Capital	39,907.50	Truck Driving: Instr Service Contracts
0980478	05/20/2021	ABC Sanitary	125.00	Maintenance: Maintenance Services
0980480	05/20/2021	Ag Leader Technology	1,995.00	Perkins Post Secondary FY21: Computer Software
0980481	05/20/2021	Ameren Illinois	391.79	Utilities: Electricity
0980482	05/20/2021	American Eagle Auto Glass	380.00	Collision Repair: Instructional Supplies
0980483	05/20/2021	American Heart Association	1,240.00	CNA: Instructional Supplies
0980484	05/20/2021	PDC/AREA COMPANIES	407.00	Utilities: Refuse Disposal

0980485	05/20/2021	Jason A. Atwood	210.00	Baseball: Other Contractual Services
0980486	05/20/2021	AVECO	275.00	Financial Aid: College Conf/Meeting Expense
0980487	05/20/2021	B & H Photo & Electronics Corp	1,399.72	Graphic Design: Instructional Supplies
0980488	05/20/2021	Bacon & Van Buskirk Glass Co	2,400.00	COVID19 - Institutional LPS: Maintenance/Custodial Supply
0980489	05/20/2021	Benco Dental	692.07	Dental Hygiene: Instructional Supplies
0980490	05/20/2021	Birkey's Farm Store, Inc	865.13	Grounds: Maintenance/Custodial Supply
0980491	05/20/2021	Blackbaud	360.00	Unrestricted/Creating Impact: Consultants
0980492	05/20/2021	Mrs. Leah A. Bodine	105.71	Personal Development: Instructional Supplies
0980493	05/20/2021	Christopher D. Boyd	20.00	FY21 SWFT: WEI: Other Expenses
0980494	05/20/2021	Tim Burch	125.00	Baseball: Other Contractual Services
0980495	05/20/2021	Carle Regional EMS	7,600.00	Emergency Medical: Instr Service Contracts
0980496	05/20/2021	CDW-Government	278.07	Computing Administration: Other Contractual Services
0980497	05/20/2021	Chambana Sales	223.45	Grounds: Maintenance Services
0980498	05/20/2021	Champaign Country Club	1,350.00	Unrestricted/Creating Impact: College Conf/Meeting Expense
0980499	05/20/2021	Champaign County Collector	36,541.64	General Institutional: K's Property Taxes
0980500	05/20/2021	Champaign Multimedia Group	98.00	Exterior Repairs/Improvements: Architectural Services
0980501	05/20/2021	Chemical Maintenance Inc	524.70	Custodial: Maintenance/Custodial Supply
0980502	05/20/2021	Cintas Corp	210.63	COVID19 - Institutional LPS: Maintenance/Custodial Supply
0980503	05/20/2021	Cintas Corp	210.63	COVID19 - Institutional LPS: Maintenance/Custodial Supply
0980504	05/20/2021	Cintas Corp	210.63	COVID19 - Institutional LPS: Maintenance/Custodial Supply
0980505	05/20/2021	Cintas Corp	210.63	COVID19 - Institutional LPS: Maintenance/Custodial Supply
0980506	05/20/2021	Cintas Corp	210.63	COVID19 - Institutional LPS: Maintenance/Custodial Supply
0980507	05/20/2021	Cintas Corp	210.63	COVID19 - Institutional LPS: Maintenance/Custodial Supply
0980508	05/20/2021	Cintas Corp	210.63	COVID19 - Institutional LPS: Maintenance/Custodial Supply
0980509	05/20/2021	Cintas Corp	210.63	COVID19 - Institutional LPS: Maintenance/Custodial Supply
0980510	05/20/2021	Cintas Corp	584.61	Custodial: Maintenance/Custodial Supply
0980511	05/20/2021	City of Champaign	687.72	Public Safety: Other Contractual Services
0980512	05/20/2021	Country Squire Cleaners Inc	219.00	Massage Therapy: Instructional Supplies
0980513	05/20/2021	Cutting Edge Curriculum Inc	15,550.00	ISBE-FCAE AgricultureRoyalties: Deposits for Others
0980514	05/20/2021	Mr. David B. Dameron	102.00	Public Safety: College Conf/Meeting Expense
0980515	05/20/2021	Danville Carle Surgicenter	125.00	Surgical Technology: Instr Service Contracts
0980516	05/20/2021	David Runyon	210.00	Baseball: Other Contractual Services
0980517	05/20/2021	Dell Marketing LP	625.00	Computing Administration: Other Material and Supplies
0980518	05/20/2021	Diane Johner	40.00	Child Development: Other Contractual Services
0980519	05/20/2021	Ms. Sheri A. Doyle	76.82	College Theatre: Other Material and Supplies
0980520	05/20/2021	Duncan Supply Co Inc	56.61	Maintenance: Maintenance/Custodial Supply
0980521	05/20/2021	Enterprise Rent-A-Car Midwest	807.50	Transportation: Rental-Equipment
0980522	05/20/2021	Enterprise Rent-A-Car Midwest	807.50	Transportation: Rental-Equipment
0980523	05/20/2021	Enterprise Rent-A-Car Midwest	48.45	Transportation: Rental-Equipment
0980524	05/20/2021	Ferrilli Information Group	682.50	Administrative Software Proj: Consultants
0980525	05/20/2021	Ms. Amy N. Frasca	174.39	Center for Excellence: Staff Develop-Support Staff
0980526	05/20/2021	Grainger Industrial Supplies	198.07	Ford Asset: Instructional Supplies
0980527	05/20/2021	Grainger Industrial Supplies	728.20	Perkins Post Secondary FY21: Equipment-Instructional >2500
0980528	05/20/2021	Heartland Community College	750.00	International Education: Publications and Dues
0980529	05/20/2021	Heartland Community College	265.00	Baseball: Other Conf/Meeting Expenses
0980530	05/20/2021	Ms. Julie L. Higgs	53.13	Personal Development: Instructional Supplies
0980531	05/20/2021	Holt Supply Company	0.27	Maintenance: Maintenance/Custodial Supply
0980532	05/20/2021	ICC Business Products	172.01	Reprographics: Repair Materials/Supplies
0980533	05/20/2021	Illinois American Water	616.31	Utilities: Water, Sewage
0980534	05/20/2021	IT Supplies	191.00	Reprographics: Repair Materials/Supplies
0980535	05/20/2021	Mr. Allen E. Jones	210.00	Baseball: Other Contractual Services
0980536	05/20/2021	Desirea R. Jones	50.00	SWFT: WEI: Other Expenses
0980537	05/20/2021	Central Steel & Wire Company	486.05	Manufacturing Operations: Instructional Supplies
0980538	05/20/2021	Kirby Risk Electrical Supply	1,508.77	Maintenance: Maintenance Services
0980539	05/20/2021	Learning Resources Network	692.50	Professional Development: Instr Service Contracts
0980541	05/20/2021	Dave Logan	335.00	Baseball: Other Contractual Services
0980542	05/20/2021	M J Kellner Co., Inc.	856.17	Child Development: Other Material and Supplies
0980543	05/20/2021	Jason MacK	1,120.00	Personal Development: Instr Service Contracts
0980544	05/20/2021	Ms. Macy J. McCall	15.94	Personal Development: Instructional Supplies
0980545	05/20/2021	McCormick Distributing Inc	1,212.05	Child Development: Other Material and Supplies
0980546	05/20/2021	Mr. James B. McHale	308.00	Softball: Travel-Out of State
0980547	05/20/2021	Sierra D. McNeal	200.00	FY21 SWFT: WEI: Other Expenses
0980548	05/20/2021	MedAssure of Indiana, LLC	194.95	Occupational Hlth: Other Supplies
0980549	05/20/2021	Medline Industries Inc	778.68	Dental Hygiene: Instructional Supplies
0980550	05/20/2021	Menards	141.96	Construction Tech: Instructional Supplies
0980551	05/20/2021	Meyer Capel	12,528.00	Institutional: Legal Services
0980552	05/20/2021	MicroTech	2,642.50	Vet Tech: Instructional Supplies
0980553	05/20/2021	Midland Paper Company	208.24	Reprographics: Other Material and Supplies
0980554	05/20/2021	MSC Industrial Supply	259.56	Compuer Aided Drafting: Instructional Supplies
0980555	05/20/2021	National Pen Co. LLC	354.90	Community Ed Admin: Advertising
0980556	05/20/2021	National Testing Network	55.00	Human Resource: Recruit Personnel/Athletes
0980557	05/20/2021	Niemann Foods	37.79	Grounds: Maintenance/Custodial Supply
0980558	05/20/2021	Circuit Specialists	244.28	Physics and Astronomy: Instructional Supplies
0980559	05/20/2021	OSF SJMC Foundation	250.00	Surgical Technology: Instr Service Contracts
0980560	05/20/2021	OSF SJMC Foundation	125.00	Surgical Technology: Instr Service Contracts
0980561	05/20/2021	Parkland College	14,085.00	FY21 SWFT: WEI: Other Expenses
0980562	05/20/2021	Parkland College	4,695.00	FY21 SWFT: WEI: Other Expenses
0980563	05/20/2021	Parkland College	4,695.00	FY21 SWFT: WEI: Other Expenses
0980564	05/20/2021	Parkland College	9,390.00	FY21 SWFT: WEI: Other Expenses
0980565	05/20/2021	Parkland College	4,695.00	FY21 SWFT: WEI: Other Expenses
0980566	05/20/2021	Mr. Daniel M. Paulson	3,234.00	Softball: Travel-Out of State

0980567	05/20/2021	Radiation Detection Company	344.00	Radiologic Technology: Instructional Supplies
0980568	05/20/2021	Redline Motorsports, Inc.	675.00	Automotive: Instructional Supplies
0980570	05/20/2021	Saelig Company Inc	1,879.86	Perkins Post Secondary FY21: Equipment-Instructional >2500
0980571	05/20/2021	Safety Kleen Corporation	98.15	Maintenance: Maintenance Services
0980572	05/20/2021	Sarah Bush Lincoln Health Syst	250.00	Surgical Technology: Instr Service Contracts
0980573	05/20/2021	SiteOne Landscape Supply LLC	217.60	Grounds: Maintenance/Custodial Supply
0980574	05/20/2021	Serra Buick GMC Subaru Champai	12,427.60	Perkins Post Secondary FY21: Equipment-Instructional >2500
0980575	05/20/2021	Ms. Christina L. Taylor-Rahn	200.00	FY21 SWFT: WEI: Other Expenses
0980576	05/20/2021	Eastland Suites	430.00	Personal Development: Other Contractual Services
0980577	05/20/2021	Ricriana A. Tyler	50.00	SWFT: WEI: Other Expenses
0980578	05/20/2021	Unify Inc	17,098.11	Utilities: Telephone
0980579	05/20/2021	United Parcel Service	353.40	Central Receiving: Postage
0980580	05/20/2021	UpKeep Maintenance Service Inc	2,740.00	Custodial: Other Contractual Services
0980581	05/20/2021	Urbana & Champaign Sanitary Di	1,008.42	Utilities: Water, Sewage
0980582	05/20/2021	USI Insurance Services Nationa	8,281.00	Aviation Program: General Insurance
0980583	05/20/2021	Vintage King Audio, Inc.	793.90	Perkins Post Secondary FY21: Equipment-Instructional >2500
0980584	05/20/2021	VWR International LLC	626.56	Biology: Instructional Supplies
0980585	05/20/2021	Ms. Margery C. Wachter	8.80	Personal Development: Instructional Supplies
0980586	05/20/2021	Robert C. Wiseman	100.00	FY21 SWFT: WEI: Other Expenses
0980598	05/27/2021	ACI Payments Inc	235.20	Fiscal Administration: Other Fixed Charges
0980599	05/27/2021	Advance Auto Parts	175.43	Automotive: Instructional Supplies
0980600	05/27/2021	Aircraft Spruce & Specialty Co	3,310.08	Aviation Program: Repair Materials/Supplies
0980601	05/27/2021	Dr. Kory J. Allred	169.12	Perkins Post Secondary FY21: Travel In State
0980602	05/27/2021	Alternative Communication Serv	178.00	Accessibility Services: Other Contractual Services
0980603	05/27/2021	Amazon	1,866.92	Radiologic Technology: Instructional Supplies
0980604	05/27/2021	Ameren Illinois	20,019.30	Utilities: Electricity
0980605	05/27/2021	American Eagle Instruments Inc	7.50	Dental Hygiene: Instructional Supplies
0980606	05/27/2021	American Heart Association	95.39	SWFT: WEI: Other Expenses
0980607	05/27/2021	Apple Computer	178.00	Academic Computing: Other Material and Supplies
0980608	05/27/2021	Lauren A. Babcock	100.00	Art Gallery: Instructional Supplies
0980609	05/27/2021	Tristan M. Balmegann	100.00	Art Gallery: Instructional Supplies
0980610	05/27/2021	Jori M. Bassett	100.00	Art Gallery: Student Grants, Scholarships
0980611	05/27/2021	Benco Dental	4,507.54	Perkins Post Secondary FY21: Equipment-Instructional >2500
0980612	05/27/2021	Benefit Planning Consultants I	308.10	General: Unreimb med/child
0980613	05/27/2021	Blue Dragonfly Catering	16.87	Personal Development: Instructional Supplies
0980614	05/27/2021	Blue Springs Inc	390.00	Social Science Administration: Other Contractual Services
0980615	05/27/2021	Arthur Boley	1,500.00	Aviation Program: Other Contractual Services
0980616	05/27/2021	Carle	196.00	IDOT HCCTP Grant: Other Contractual Services
0980617	05/27/2021	Carle	188.00	Human Resource: Other Contractual Services
0980618	05/27/2021	Carolina Biological Supply Co	313.09	Biology: Instructional Supplies
0980619	05/27/2021	Nathaniel J. Carsten	500.00	David M. Jones Scholarship: Student Grants, Scholarships
0980620	05/27/2021	Castle Branch Inc	8,170.00	Health Professional Administration: Other Expenses
0980621	05/27/2021	Castle Branch Inc	110.00	Human Resource: Recruit Personnel/Athletes
0980622	05/27/2021	Cat Snap	500.00	David M. Jones Scholarship: Student Grants, Scholarships
0980623	05/27/2021	Peter C. Cavanagh	120.00	Soccer Womens: Other Conf/Meeting Expenses
0980624	05/27/2021	Cengage Learning	23,175.73	Bookstore: Resale Textbooks
0980625	05/27/2021	Central Illinois Xray Inc	341.00	Radiologic Technology: Maintenance Services
0980626	05/27/2021	Central Steel & Wire Company	418.50	Manufacturing Operations: Instructional Supplies
0980627	05/27/2021	CenturyLink	183.42	Utilities: Telephone
0980628	05/27/2021	Champaign Multimedia Group	128.80	Board of Trustees: Publications and Dues
0980629	05/27/2021	Champaign Co Regional Planning	767.18	Adult Ed State Performanc FY21: Other Conf/Meeting Expenses
0980630	05/27/2021	Champaign Rural King	1,000.00	Truck Driving: Rental-Facilities
0980631	05/27/2021	Champaign True Tires	883.36	Public Safety: Vehicle Supplies
0980632	05/27/2021	Mr. David N. Charney	1,800.00	Academic Institutional: Staff Development-Faculty
0980633	05/27/2021	Clarus Corporation	10,069.89	Marketing: Advertising
0980634	05/27/2021	Cognella Inc	1,648.75	Bookstore: Resale Textbooks
0980635	05/27/2021	Constellation NewEnergy	781.18	Utilities: Electricity
0980636	05/27/2021	Country Arbors Nursery	111.30	Grounds: Maintenance/Custodial Supply
0980637	05/27/2021	Country Squire Cleaners Inc	117.00	Mens Basketball: Instit Support Contract
0980638	05/27/2021	Depke Gases & Welding Supplies	1,803.27	Manufacturing Operations: Instructional Supplies
0980639	05/27/2021	DexYP	3,099.00	Aviation Program: Advertising
0980640	05/27/2021	Dean Dittmar	30.00	FCAE FY21: Travel In State
0980641	05/27/2021	Dixon Graphics	1,352.50	Youth Programs: Other Material and Supplies
0980642	05/27/2021	Dobson Automotive	100.00	Manufacturing Operations: Instructional Supplies
0980643	05/27/2021	Echo Healthcare Inc	13,892.00	Simulation: Other Contractual Services
0980644	05/27/2021	Educational Innovations Inc	647.50	Bookstore: Resale Textbooks
0980645	05/27/2021	Ms. Tamala L. Everett	99.00	Massage Therapy: Instructional Supplies
0980646	05/27/2021	FASSCO Equipment Co, Inc.	1,700.00	Agriculture: Other Material and Supplies
0980647	05/27/2021	First Western Equipment Financ	265.00	Custodial: Maintenance/Custodial Supply
0980648	05/27/2021	Flightstar	39,174.60	Aviation Program: Maintenance Services
0980649	05/27/2021	Franklin Beedle & Associates I	1,080.00	Bookstore: Resale Textbooks
0980650	05/27/2021	Jose A. Galue	100.00	David & Shirley Jones: Student Grants, Scholarships
0980651	05/27/2021	Brandon J. Gilliland	100.00	Art Gallery: Instructional Supplies
0980652	05/27/2021	Tom Grey, Grey & Associates	1,280.00	Professional Development: Instr Service Contracts
0980653	05/27/2021	Dr. Penny S. Haase Wittler	850.00	FCAE FY21: Instr Service Contracts
0980654	05/27/2021	Mr. Steve N. Hancock	774.48	Perkins Post Secondary FY21: Travel In State
0980655	05/27/2021	Harman Professional Inc	450.00	Academic Computing: Other Material and Supplies
0980656	05/27/2021	Hartman Publishing	1,539.34	Bookstore: Resale Textbooks
0980657	05/27/2021	Hayden-McNeil, LLC	93.22	Bookstore: Resale Textbooks
0980658	05/27/2021	Health Alliance Medical Plans,	34,385.25	General: Group Health Insurance
0980659	05/27/2021	Hendrick House	327.00	Human Resource: Recruit Personnel/Athletes

0980660	05/27/2021	Hendrick House	80.00	Community Ed Admin: College Conf/Meeting Expense
0980661	05/27/2021	The Home Depot Pro	465.92	Custodial: Maintenance/Custodial Supply
0980662	05/27/2021	Payton R. Hopkins	3,230.00	General: Misc Vouchers Payable
0980663	05/27/2021	Human Kinetics	984.00	Bookstore: Resale Textbooks
0980664	05/27/2021	Hummert International	1,215.00	Perkins Post Secondary FY21: Equipment-Instructional >2500
0980665	05/27/2021	ICCTA	1,319.00	Board of Trustees: College Conf/Meeting Expense
0980666	05/27/2021	ICEP	455.00	Emergency Medical: Publications and Dues
0980667	05/27/2021	Illinois Office of the State F	1,570.00	Maintenance: Maintenance Services
0980668	05/27/2021	Illinois State Police	10.00	Human Resource: Recruit Personnel/Athletes
0980669	05/27/2021	Tara R. Jaggars	100.00	Art Gallery: Instructional Supplies
0980670	05/27/2021	Jones and Bartlett Publishers	3,140.55	Bookstore: Resale Textbooks
0980671	05/27/2021	Mrs. Dawn M. Kamphaus	1,067.47	Center for Excellence: Staff Develop-Support Staff
0980672	05/27/2021	Kemper Industrial Equip/Midwes	200.00	Athletics General Fund: Other Contractual Services
0980673	05/27/2021	Kendall Hunt Publishing Compan	3,536.55	Bookstore: Resale Textbooks
0980674	05/27/2021	Keystone Automotive Industries	136.85	Collision Repair: Instructional Supplies
0980675	05/27/2021	Kirby Risk Electrical Supply	9.65	Maintenance: Maintenance/Custodial Supply
0980676	05/27/2021	Kurland Steel Company	1,890.00	Youth Programs: Instructional Supplies
0980677	05/27/2021	Labyrinth Learning	741.60	Bookstore: Resale Textbooks
0980678	05/27/2021	Lazers Edge Office Automation	219.00	College Theatre: Maintenance/Custodial Supply
0980679	05/27/2021	M D Alignment Services, Inc	2,290.00	Perkins Post Secondary FY21: Equipment-Instructional >2500
0980680	05/27/2021	M J Kellner Co., Inc.	143.85	Child Development: Other Material and Supplies
0980681	05/27/2021	Mrs. Molly A. Martin	398.72	Perkins Post Secondary FY21: Travel In State
0980682	05/27/2021	Martin One Source	3,776.00	Marketing: Printing
0980683	05/27/2021	McCormick Distributing Inc	341.80	Child Development: Other Material and Supplies
0980684	05/27/2021	Anneliese M. McDaniel	100.00	David M. Jones Scholarship: Student Grants, Scholarships
0980685	05/27/2021	Jeannette McDonald	1,925.00	Aviation Program: College Conf/Meeting Expense
0980686	05/27/2021	McGraw-Hill Global Education H	9,866.60	Bookstore: Resale Textbooks
0980687	05/27/2021	McKenzie Wagner, Inc.	7,418.41	Perkins Post Secondary FY21: Advertising
0980688	05/27/2021	Menards	1,038.00	Construction Tech: Instructional Supplies
0980689	05/27/2021	Midland Paper Company	2,424.60	Reprographics: Other Material and Supplies
0980690	05/27/2021	Midstate Collection Solutions	4,997.35	General Institutional: Collection Agency Fees
0980691	05/27/2021	Midwest Construction Rentals I	1,278.18	IDOT HCCTP Grant: Equipment-Office >2500
0980692	05/27/2021	Morrow Brothers Ford, Inc.	35,210.00	Public Safety: Equipment-Service >2500
0980693	05/27/2021	MPS	5,116.20	Bookstore: Resale Textbooks
0980694	05/27/2021	MSC Industrial Supply	1,757.76	Professional Development: Instructional Supplies
0980695	05/27/2021	Multi Service Aviation	874.39	Aviation Program: Vehicle Supplies
0980696	05/27/2021	Muncie Aviation Company	1,208.84	Aviation Program: Repair Materials/Supplies
0980697	05/27/2021	MyBinding, LLC	2,464.24	Reprographics: Other Material and Supplies
0980698	05/27/2021	OADN	575.00	Nursing: College Conf/Meeting Expense
0980699	05/27/2021	NISOD	1,125.00	General Institutional: Publications and Dues
0980700	05/27/2021	National Safety Council	10,170.00	Traffic Safety: Instr Service Contracts
0980701	05/27/2021	Niemann Foods	73.77	Grounds: Maintenance/Custodial Supply
0980702	05/27/2021	Niemann Foods	80.97	Grounds: Maintenance/Custodial Supply
0980703	05/27/2021	OSF SJMC Foundation	123.00	Emergency Medical: Instructional Supplies
0980704	05/27/2021	PartnerShip LLC	420.92	Bookstore: Resale Textbooks
0980705	05/27/2021	Pitney Bowes	476.40	Central Receiving: Other Material and Supplies
0980706	05/27/2021	Pix4d Inc	670.00	Perkins Post Secondary FY21: Computer Software
0980707	05/27/2021	Premier Dental Products Co	18,612.00	Vice President Academics: Other Expenses
0980708	05/27/2021	Radiation Detection Company	228.00	Vet Tech: Instructional Supplies
0980709	05/27/2021	Ray O'Herron Co Inc	1,997.56	Public Safety: Other Contractual Services
0980710	05/27/2021	Regional Office of Education	59,579.74	FCAE FY21: Office Services
0980711	05/27/2021	Polly K. Reynolds	100.00	Underwood-Alger Art & Metals: Student Grants, Scholarships
0980712	05/27/2021	Ruyle Mechanical Services, Inc	14,801.00	Maintenance: Maintenance Services
0980713	05/27/2021	Snehal S. Saini	50.00	David M. Jones Scholarship: Student Grants, Scholarships
0980714	05/27/2021	Sam's Club	597.36	Human Resource: Other Expenses
0980715	05/27/2021	Joseph M. Segobiano	155.00	Soccer Womens: Other Conf/Meeting Expenses
0980716	05/27/2021	Ms. Peggy B. Shaw	58.50	Mass Communications: Instructional Supplies
0980717	05/27/2021	Rod Shilts	500.00	Marketing: Other Contractual Services
0980718	05/27/2021	Anaiah M. Simmons	1,000.00	SWFT: WEI: Other Expenses
0980719	05/27/2021	Joseph F. Simmons	250.00	David M. Jones Scholarship: Student Grants, Scholarships
0980720	05/27/2021	Dale W. Smith, Jr.	120.00	Soccer Womens: Other Conf/Meeting Expenses
0980721	05/27/2021	Nora C. Snyder	100.00	Art Gallery: Student Grants, Scholarships
0980722	05/27/2021	Staples	231.27	Center for Excellence: Other Supplies
0980724	05/27/2021	Joshua G. Stebbins	50.00	Art Gallery: Instructional Supplies
0980725	05/27/2021	Storage 309	405.00	College Theatre: Other Contractual Services
0980726	05/27/2021	Streicher's Inc	1,058.00	Public Safety: Office-Supplies
0980727	05/27/2021	Sunbelt Rentals	139.60	Professional Development: Instructional Supplies
0980728	05/27/2021	Sweetwater Sound Inc	696.41	Mass Communications: Instructional Supplies
0980729	05/27/2021	Technology Management RevolvIn	2,677.08	Public Safety: Other Contractual Services
0980730	05/27/2021	Terminix Services Inc	308.00	Maintenance: Maintenance Services
0980731	05/27/2021	TrophyTime Inc	55.80	Marketing: Printing
0980732	05/27/2021	TSI Commercial	4,038.00	Plant Administration: Building Remodeling
0980733	05/27/2021	United Parcel Service	523.22	Central Receiving: Postage
0980734	05/27/2021	Urbana & Champaign Sanitary Di	5,529.53	Utilities: Water, Sewage
0980735	05/27/2021	VWR International LLC	212.89	Biology: Instructional Supplies
0980736	05/27/2021	Chris Webster	1,040.00	Emergency Medical: Instructional Supplies
0980737	05/27/2021	Weiskamp Screen Printing	519.74	Ford Asset: Other Expenses
0980738	05/27/2021	Ms. Sharon E. Wenda	50.00	Art Gallery: Instructional Supplies
E0033934	05/06/2021	Christian A. Bautista	280.00	IDOT HCCTP Grant: Other Expenses
E0033935	05/06/2021	Jean Lambert M. Bilo	200.00	FY21 SWFT: WEI: Other Expenses
E0033936	05/06/2021	Jeremy D. Bobbitt	200.00	FY21 SWFT: WEI: Other Expenses

E0033937	05/06/2021	Ardarrius D. Bogan	20.00	IDOT HCCTP Grant: Other Expenses
E0033938	05/06/2021	Lakeith B. Brooks	200.00	FY21 SWFT: WEI: Other Expenses
E0033939	05/06/2021	Danielle N. Chenoweth	200.00	FY21 SWFT: WEI: Other Expenses
E0033940	05/06/2021	Younes Chihane	200.00	FY21 SWFT: WEI: Other Expenses
E0033941	05/06/2021	Turance D. Cobb	200.00	FY21 SWFT: WEI: Other Expenses
E0033942	05/06/2021	Casey J. Ellis	100.00	IDOT HCCTP Grant: Other Expenses
E0033943	05/06/2021	Nada A. Elshazly	200.00	FY21 SWFT: WEI: Other Expenses
E0033944	05/06/2021	Kimberly J. Gaona	260.00	IDOT HCCTP Grant: Other Expenses
E0033945	05/06/2021	Samantha M. Goodwin	150.00	FY21 SWFT: WEI: Other Expenses
E0033946	05/06/2021	Lekeshia S. Houston	200.00	FY21 SWFT: WEI: Other Expenses
E0033947	05/06/2021	Hedia Jami	200.00	FY21 SWFT: WEI: Other Expenses
E0033948	05/06/2021	Robin Y. Langston	200.00	FY21 SWFT: WEI: Other Expenses
E0033949	05/06/2021	Jin Li	200.00	FY21 SWFT: WEI: Other Expenses
E0033950	05/06/2021	Phylisia N. Luckett	200.00	FY21 SWFT: WEI: Other Expenses
E0033951	05/06/2021	Shrena N. Macon	200.00	FY21 SWFT: WEI: Other Expenses
E0033952	05/06/2021	Muriel Emma Mampouya Balende	200.00	FY21 SWFT: WEI: Other Expenses
E0033953	05/06/2021	Trevor B. Manley	240.00	SWFT: WEI: Other Expenses
E0033954	05/06/2021	Bryson A. Martin	280.00	IDOT HCCTP Grant: Other Expenses
E0033955	05/06/2021	Danielle K. McClendon	200.00	FY21 SWFT: WEI: Other Expenses
E0033956	05/06/2021	Mary K. Payne	280.00	IDOT HCCTP Grant: Other Expenses
E0033957	05/06/2021	Maleah N. Perry	200.00	FY21 SWFT: WEI: Other Expenses
E0033958	05/06/2021	Nicole D. Pimentel	200.00	FY21 SWFT: WEI: Other Expenses
E0033959	05/06/2021	Sawyer T. Scott	240.00	SWFT: WEI: Other Expenses
E0033960	05/06/2021	Joyous T. Suiyigheh	200.00	FY21 SWFT: WEI: Other Expenses
E0033961	05/06/2021	Ms. Natasha L. Thomas	200.00	FY21 SWFT: WEI: Other Expenses
E0033962	05/06/2021	Nina A. Twum	200.00	FY21 SWFT: WEI: Other Expenses
E0033963	05/06/2021	Chase D. Vickers	280.00	IDOT HCCTP Grant: Other Expenses
E0033964	05/06/2021	Mr. David C. Webb	125.44	Community Ed Admin: Travel In State
E0033965	05/06/2021	Tiffany L. Williams	200.00	FY21 SWFT: WEI: Other Expenses
E0033966	05/06/2021	Brandi N. Willis	200.00	FY21 SWFT: WEI: Other Expenses
E0033972	05/13/2021	Christian A. Bautista	280.00	IDOT HCCTP Grant: Other Expenses
E0033973	05/13/2021	Casey J. Ellis	100.00	IDOT HCCTP Grant: Other Expenses
E0033974	05/13/2021	Kimberly J. Gaona	280.00	IDOT HCCTP Grant: Other Expenses
E0033975	05/13/2021	Mrs. Laura L. Hettlinger	194.00	Academic Institutional: Staff Development-Faculty
E0033976	05/13/2021	Bryson A. Martin	280.00	IDOT HCCTP Grant: Other Expenses
E0033977	05/13/2021	Melyssa M. McFee	100.00	Fran Hill Memorial Scholarship: Student Grants, Scholarships
E0033978	05/13/2021	Mary K. Payne	280.00	IDOT HCCTP Grant: Other Expenses
E0033979	05/13/2021	Chase D. Vickers	280.00	IDOT HCCTP Grant: Other Expenses
E0033987	05/20/2021	Olivier Kabangu K. Badibanga	50.00	SWFT: WEI: Other Expenses
E0033988	05/20/2021	Katelyn J. Barber	50.00	SWFT: WEI: Other Expenses
E0033989	05/20/2021	Christian A. Bautista	270.00	IDOT HCCTP Grant: Other Expenses
E0033990	05/20/2021	Patience B. Bayindie-Kimina	50.00	SWFT: WEI: Other Expenses
E0033991	05/20/2021	Kyle J. Carter	50.00	SWFT: WEI: Other Expenses
E0033992	05/20/2021	Danielle N. Chenoweth	200.00	FY21 SWFT: WEI: Other Expenses
E0033993	05/20/2021	Younes Chihane	200.00	FY21 SWFT: WEI: Other Expenses
E0033994	05/20/2021	Turance D. Cobb	200.00	FY21 SWFT: WEI: Other Expenses
E0033995	05/20/2021	Casey J. Ellis	90.00	IDOT HCCTP Grant: Other Expenses
E0033996	05/20/2021	Nada A. Elshazly	200.00	FY21 SWFT: WEI: Other Expenses
E0033997	05/20/2021	Kimberly J. Gaona	280.00	IDOT HCCTP Grant: Other Expenses
E0033998	05/20/2021	Samantha M. Goodwin	150.00	FY21 SWFT: WEI: Other Expenses
E0033999	05/20/2021	Quiosha T. Holman	50.00	SWFT: WEI: Other Expenses
E0034000	05/20/2021	Denishia D. Hopkins	50.00	SWFT: WEI: Other Expenses
E0034001	05/20/2021	Hedia Jami	200.00	FY21 SWFT: WEI: Other Expenses
E0034002	05/20/2021	Marjorie A. Johns	50.00	SWFT: WEI: Other Expenses
E0034003	05/20/2021	Jin Li	200.00	FY21 SWFT: WEI: Other Expenses
E0034004	05/20/2021	Aqueena L. Lillard	50.00	SWFT: WEI: Other Expenses
E0034005	05/20/2021	Hillary S. Lopez	150.00	FY21 SWFT: WEI: Other Expenses
E0034006	05/20/2021	Candice M. Lovrant	50.00	SWFT: WEI: Other Expenses
E0034007	05/20/2021	Phylisia N. Luckett	200.00	FY21 SWFT: WEI: Other Expenses
E0034008	05/20/2021	Muriel Emma Mampouya Balende	200.00	FY21 SWFT: WEI: Other Expenses
E0034009	05/20/2021	Trevor B. Manley	240.00	FY21 SWFT: WEI: Other Expenses
E0034010	05/20/2021	Gabriel V. Manning	50.00	SWFT: WEI: Other Expenses
E0034011	05/20/2021	Graciela I. Manriquez	50.00	SWFT: WEI: Other Expenses
E0034012	05/20/2021	Bryson A. Martin	270.00	IDOT HCCTP Grant: Other Expenses
E0034013	05/20/2021	Danielle K. McClendon	200.00	FY21 SWFT: WEI: Other Expenses
E0034014	05/20/2021	Tekeyra Moore	1,000.00	SWFT: WEI: Other Expenses
E0034015	05/20/2021	Eric D. Mosley, Jr.	50.00	SWFT: WEI: Other Expenses
E0034016	05/20/2021	Gaelle M. Mukomene	50.00	SWFT: WEI: Other Expenses
E0034017	05/20/2021	Mary K. Payne	280.00	IDOT HCCTP Grant: Other Expenses
E0034018	05/20/2021	Maleah N. Perry	200.00	FY21 SWFT: WEI: Other Expenses
E0034019	05/20/2021	Robert Perry, Jr.	50.00	SWFT: WEI: Other Expenses
E0034020	05/20/2021	Joseph P. Pickens	240.00	FY21 SWFT: WEI: Other Expenses
E0034021	05/20/2021	Margo T. Powell	50.00	SWFT: WEI: Other Expenses
E0034022	05/20/2021	Dana R. Schaller	1,000.00	SWFT: WEI: Other Expenses
E0034023	05/20/2021	Sawyer T. Scott	240.00	FY21 SWFT: WEI: Other Expenses
E0034024	05/20/2021	Anaiah M. Simmons		1,000.00 SWFT: WEI: Other Expenses
E0034025	05/20/2021	Ms. Jane L. Smith	150.00	Library: College Conf/Meeting Expense
E0034026	05/20/2021	Gervaise L. Stewart	200.00	FY21 SWFT: WEI: Other Expenses
E0034027	05/20/2021	Joyous T. Suiyigheh	200.00	FY21 SWFT: WEI: Other Expenses
E0034028	05/20/2021	Ms. Natasha L. Thomas	400.00	FY21 SWFT: WEI: Other Expenses
E0034029	05/20/2021	Nina A. Twum	400.00	FY21 SWFT: WEI: Other Expenses

E0034030	05/20/2021	Chase D. Vickers	280.00	IDOT HCCTP Grant: Other Expenses
E0034031	05/20/2021	Cherika L. Williams	50.00	SWFT: WEI: Other Expenses
E0034032	05/20/2021	Tiffany L. Williams	200.00	FY21 SWFT: WEI: Other Expenses
E0034033	05/20/2021	Brandi N. Willis	200.00	FY21 SWFT: WEI: Other Expenses
E0034040	05/27/2021	Christian A. Bautista	190.00	IDOT HCCTP Grant: Other Expenses
E0034041	05/27/2021	Sara N. Clark	100.00	Art Gallery: Student Grants, Scholarships
E0034042	05/27/2021	Katelyn J. Davis	50.00	Art Gallery: Instructional Supplies
E0034043	05/27/2021	Lydia F. Gallaher	100.00	Art Gallery: Instructional Supplies
E0034044	05/27/2021	Kimberly J. Gaona	270.00	IDOT HCCTP Grant: Other Expenses
E0034045	05/27/2021	Ms. Alexa D. Harmon	100.00	David & Shirley Jones: Student Grants, Scholarships
E0034046	05/27/2021	Mrs. Laura L. Hettinger	477.66	Academic Institutional: Staff Development-Faculty
E0034047	05/27/2021	Duy Anh A. Le	100.00	Art Gallery: Instructional Supplies
E0034048	05/27/2021	Ms. Joline J. Luecke	249.00	Center for Excellence: Prof Development - PT Faculty
E0034049	05/27/2021	Bryson A. Martin	330.00	IDOT HCCTP Grant: Other Expenses
E0034050	05/27/2021	Mary K. Payne	330.00	IDOT HCCTP Grant: Other Expenses
E0034051	05/27/2021	Laurel A. Roney	320.00	Kinesiology: Publications and Dues
E0034052	05/27/2021	Chase D. Vickers	270.00	IDOT HCCTP Grant: Other Expenses

Student Refunds	56,587.03	100.00
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Totals Voucher Checks	<u>\$ 2,058,886.27</u>	<u>\$ 1,100.00</u>
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Last Check Numbers Used: AP = 0980738 AP = E0034052 ST = 0980755 ST = E0034059

IX. BUSINESS & FINANCE—Item D

PRINTING & BULK MAILING SERVICES – COMMUNITY EDUCATION

A legal bid notice was placed in The News-Gazette. The bid also appeared on the RFP page of the Parkland College website. Bid invitations were sent to five companies requesting bids for printing and bulk mailing services for Community Education brochures for FY22-Q2, FY22-Q3, FY22-Q4, and FY23-Q1. Four vendors returned a bid. The bid tabulation sheet is attached.

This purchase relates to the following Strategic Goal:

Goal C: Collaboration: Parkland College will work collaboratively to develop a workforce with critical thinking, communication, and technical skills to ensure success in a diverse, technological, and global work environment.

C3. Engage with community and regional partners to foster partnerships focused on continuous learning.

Goal D: Engagement: Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D3. Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

D4. Market the mission, programs, and services of Parkland College effectively to support the institution's enrollment goals and so that constituents fully understand the comprehensive programs offered that provide opportunities to students and support development of District 505 communities.

Administration recommends acceptance of the bid from K.K. Stevens Publishing Co, for a total cost of \$38,373.78. Funds are available from the FY2022 and FY2023 Marketing and Community Education budgets.

K.K. Stevens Publishing Co. Astoria, IL	\$38,373.78
Indiana Printing Indiana, PA	\$38,904.00
Premier Print Group Champaign, IL	\$40,842.00
Woodward Printing Services Platteville, WI	\$41,198.00

MOTION— Move to approve the bid from K.K. Stevens Publishing Co. of Astoria, Illinois for a total cost of \$38,373.78.

IX. BUSINESS & FINANCE—Item E

EXEMPT PURCHASE – CARLI LIBRARY DATABASE COLLECTION

CARLI, the Consortium of Academic and Research Libraries of Illinois, is a collective of 89 libraries in the state of Illinois which adds value to individual member libraries by negotiating prices and sharing costs for high quality informational and educational resources. The University of Illinois serves as CARLI’s fiscal and contractual agent per their Host Institution Agreement. CARLI currently operates as a unit of the University of Illinois System Office for Academic Affairs.

Through participation in CARLI, Parkland College Library offers the following scholarly collections of electronic books, reference resources, and journals to faculty, staff, and students:

Vendor	Database	Amount
Chronicle of Higher Education	Chronicle of Higher Education	\$2,471.45
Credo Reference	Credo Reference: Academic Core	\$4,272.00
	African American Experience: The American Mosaic	\$704.31
EBSCO	Ebook Academic Subscription Collection	\$7,429.65
	CINAHL Complete (Health Sciences)	\$9,636.65
	Ebook Community College Collection	\$6,871.78
	OmniFile Full Text Select	\$666.07
Gale Group	Gale in Context: Opposing Viewpoints	\$3,794.47
Lexis Nexis	Nexis Uni	\$4,727.52
ProQuest	Women & Social Movements Annual Access Fee	\$250.00
	Syndetics Unbound	\$542.00
	Black Thought & Culture Annual Access Fee	\$250.00
TOTAL		\$41,615.90

This purchase relates to the following strategic goals:

Goal A: Quality: Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

A3. Implement evidence-based policies and practices that support student learning and success in and outside the classroom.

Goal B: Completion: Parkland College will increase student retention, persistence, and completion.

B2. Improve student success by providing comprehensive support systems.

Goal C: Collaboration

Parkland College will work collaboratively to develop a workforce with critical thinking, communication, and technical skills to ensure success in a diverse, technological, and global work environment.

C3: Engage with community and regional partners to foster partnerships focused on continuous learning.

Administration recommends renewing the database subscriptions via CARLI through the University of Illinois System of Urbana, IL for an additional year for a total cost of \$41,615.90. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$25,000. Funds are available from FY2022 operating budget for this purchase.

MOTION— Move to approve the purchase agreement for the CARLI databases renewal through the University of Illinois of Urbana, IL for a total of \$41,615.90.

IX. BUSINESS & FINANCE—Item F

EXEMPT PURCHASE – 160 DRIVING ACADEMY

Parkland College Community Education uses 160 Driving Academy to provide the personnel and equipment as well as the recruitment, instruction, marketing and job placement services for our truck driver training program.

160 Driving Academy, has 16 locations in Illinois and another 60 locations out of state. They provide a tuition reimbursement program for those students that qualify. Their goal is to train students according to the trucking regulations, promote safe and secure driving, and to place students with one of the top U.S. trucking companies.

This purchase relates to the following strategic goal:

Goal D: Engagement: Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D1. Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

D3. Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

Administration recommends purchasing the truck driver training services from Rock Gate Capital, DBA 160 Driving Academy, of Evanston, Illinois, for a total cost not to exceed \$680,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from FY2022 Community Education budget for this purchase.

MOTION— Move to approve the purchase of services from Rock Gate Capital, DBA 160 Driving Academy, of Evanston, Illinois, for a total cost not to exceed \$680,000.
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IX. BUSINESS & FINANCE—Item G

EXEMPT PURCHASE – ATI TRAINING, HOME INSPECTION INSTITUTE

Parkland College Community Education will partner with ATI Training to offer Home Inspection training, both online and in person with a local certified trainer. The training includes hands-on field training; detailed, illustrated course books; state specific training; instructor access; and a full marketing package to help students start their own business.

Scott Newcomer, ATI President, Founder and home inspection thought leader, has over 30 years' experience within the home inspection and education industries. He assembled a team of experienced and dedicated all-stars, accountable to students – including their training in business and in the field. ATI ensures its students' success by teaching them industry best practices and granting access to powerful marketing tools and ongoing support throughout the country.

This purchase relates to the following strategic goal:

Goal D: Engagement: Parkland College will engage the district's institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D1. Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

D3. Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

Administration recommends purchasing the training services and materials from ATI Training, Home Inspection Institute of Waukesha, Wisconsin, for a total cost not to exceed \$40,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from FY2022 Community Education budget for this purchase.

MOTION—Move to approve the services from ATI Training, Home Inspection Institute of Waukesha, Wisconsin, for a total cost not to exceed \$40,000.

IX. BUSINESS & FINANCE—Item H

EXEMPT PURCHASE – BLACK ROCKET PRODUCTIONS

Parkland College Community Education works with Black Rocket Productions to provide cutting-edge creative technology and STEM courses for summer camps and enrichment youth programs. The services provided are for both online and in-room programs and include curriculum, training, instructors, support, and select materials for digital arts and creative sciences programs.

Black Rocket was founded in 2001 utilizing cutting-edge, easy-to-use, low-cost technology to foster innate student creativity and spark self-empowerment with a “make your own” philosophy. Their six pillars of learning include: creativity, technology, make it yourself, peer learning, 21st Century skills and project based.

This purchase relates to the following strategic goal:

Goal D: Engagement: Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D1. Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

D3. Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

Administration recommends purchasing the courses and services from Black Rocket Productions of Freehold, New Jersey, for a total cost not to exceed \$25,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from FY2022 Community Education budget for this purchase.

<p>MOTION—Move to approve the purchase of services from Black Rocket Productions of Freehold, New Jersey, for a total cost not to exceed \$25,000.</p>
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IX. BUSINESS & FINANCE—Item I

EXEMPT PURCHASE – ed2go

Parkland College Community Education will partner with ed2go to supplement our online course offerings with 150+ certification courses and over 750 continuing education courses to gain personal and professional skills.

Founded in 1997, ed2go provides quality education the fastest way possible – online. What began as an email correspondent program has grown into a leading online continuing education provider, reaching life-long learners in 50 states and more than 16 countries. They partner with over 2,000 academic institutions, believe anyone can learn, and they exist to empower lives through education.

This purchase relates to the following strategic goal:

Goal D: Engagement: Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D1. Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

D3. Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

Administration recommends purchasing the training services and materials from ed2go of San Francisco, California, for a total cost not to exceed \$25,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from FY2022 Community Education budget for this purchase.

MOTION—Move to approve the purchase of services from ed2go of San Francisco, California, for a total cost not to exceed \$25,000.

IX. BUSINESS & FINANCE—Item J

EXEMPT PURCHASE – GREY & ASSOCIATES

Parkland College Community Education uses Grey & Associates to provide various safety training services.

Grey & Associates is a full-service safety provider whose goal is to provide services to their customers so they can achieve successful safety performance and compliance within their workforce. They help employers and employees achieve greater personal, financial and operating success, develop and maintain a higher safe work environment, increase the responsibility and accountability of their core safety organization, and improve overall safety performance. Grey & Associates was established in 2001 in Champaign, IL and has provided a variety of safety training services for Parkland College over the years.

This purchase relates to the following strategic goal:

Goal D: Engagement: Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D1. Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

D3. Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

Administration recommends purchasing the safety training services from Grey & Associates of Champaign, IL for a total cost not to exceed \$35,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from FY2022 Community Education budget for this purchase.

MOTION—Move to approve the purchase of services from Grey & Associates of Champaign, IL, for a total cost not to exceed \$35,000.

IX. BUSINESS & FINANCE—Item K

EXEMPT PURCHASE – PROTRAIN

Parkland College Community Education works with ProTrain to expand our online offerings to provide a wide variety of courses/certificates/certifications, applicable course material, course instructors/mentors, student access/support, course hosting/evaluation, and marketing support. They will also provide a Training Assessment Manager (TAM) to the institution.

Founded in 2004, ProTrain offers quality classroom, online, and live synchronous training that meets local, regional, and national requirements. The courses available span a variety of areas including: Accounting and Finance, Business and Leadership, Career and Hospitality, Education and Personal Development, Green and Renewable Energy, Healthcare and Allied Health, Industrial and Skilled Trades, Legal and Criminal Justice, Multimedia and Graphic Design, Programming and Web Applications, Soft Skills, Spanish in the Workplace, Technology and Computer Programs, and many more, including customized programs.

This purchase relates to the following strategic goal:

Goal D: Engagement: Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D1. Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

D3. Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

Administration recommends purchasing the courses, certificates, and certifications from ProTrain of Raleigh, North Carolina, for a total cost not to exceed \$40,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from FY2022 Workforce Equity Initiative Grant (SWFT funds) as well as the FY2022 Community Education budget for this purchase.

MOTION—Move to approve the purchase of services from ProTrain of Raleigh, North Carolina, for a total cost not to exceed \$40,000.

IX. BUSINESS & FINANCE—Item L

EXEMPT PURCHASE – STRATEGIC DEVELOPMENT INSTITUTE

Parkland College Community Education purchases books, training materials, and assessment services from Strategic Development Institute (SDI), a distributor for our leadership and customer service training programs. They are a certified trainer for the DiSC assessments and DiSC programs. SDI also provides curriculum for four additional topics in the Leading EDGE Certificate series, as well as multiple customized classes offered by Community Education.

This purchase relates to the following strategic goal:

Goal D: Engagement: Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D1. Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

D3. Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

Administration recommends purchasing the various leadership and soft skills books, training materials, and assessment services from SDI of Champaign, Illinois, for a total cost not to exceed \$25,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from FY2022 Community Education budget for this purchase.

MOTION—Move to approve the purchase of services from SDI of Champaign, Illinois, for a total cost not to exceed \$25,000.

IX. BUSINESS & FINANCE—Item M

EXEMPT PURCHASE – ACADEMIC SERVICES CLASSROOM FURNITURE

Academic Services has identified at least 15 classroom and student work areas that require new or upgraded furnishings. Several of the spaces are the result of an ongoing plan to provide greater access to instructional support through the integration of services with the current Library in the development of a new Learning Commons. Such integration will support students across all disciplines and provides the opportunity to integrate Adult Education and workforce training (SWFT) more fully into the wider college network by relocating those services to the spaces formerly occupied by the Center for Academic Success. Furnishings will be upgraded in several instructional spaces that have aging seating that no longer meets the needs of the students or faculty.

The furniture consists of moveable tables and chairs that can be configured to accommodate a variety of teaching/learning opportunities, and increase accessibility to all students, as well as furnishings for discussion and collaboration in designated areas of the Learning Commons and Center for Excellence in Teaching and Learning. The choices of furnishings are part of an ongoing plan to gain efficiency in the classrooms and maximum learning outcomes. The spaces support students in developmental education, gateway courses and the general education core curriculum as well as health professions, career and technical education and arts and sciences.

This purchase relates to the following Strategic Goal:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommends purchasing classroom and work area furniture from Krueger International of Green Bay, WI for a total cost not to exceed \$250,000. This purchase utilizes the Illinois Public Higher Education Cooperative (IPHEC) agreement. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27(k): contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds \$20,000. Funds for this purchase are available from the FY2022 operating budget as well as FY2021 SWFT, FY2022 SWFT and FY2022 Adult Education budgets.

MOTION—Move to approve the purchase of furniture from Krueger International of Green Bay, WI, for a total not to exceed \$250,000.
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IX. BUSINESS & FINANCE—Item N

EXEMPT PURCHASE – PAYSCALE MARKETPAY CORE AND MARKETPAY JOBS

In support of our educational and institutional mission, Administration recommends licensing Payscale MarketPay Core and MarketPay Jobs. This software will give Human Resources easy access to compensation information, research, and analysis, along with the ability to use market data for job placement. Market data will also be used as a component of the Job Evaluation Process by the PSS Union and is the continuation of the Segal Salary Survey approach to job grading and compensation. This is a three-year agreement with an annual cost of \$19,000.

This purchase relates to the following strategic goals:

Goal A: Quality: Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

A1. Provide consistent and comprehensive professional development for all faculty and staff.

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E1: Communicate and implement Parkland’s established core values to guide conduct and practices of Parkland College students, faculty, staff, and administration.

E2. Utilize our strategic technology plan to support all areas of the college.

E3. Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommends the purchase of a three-year license agreement for Payscale MarketPay Core and MarketPay Jobs from Payscale of Seattle, WA for a total cost of \$57,000. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000. Funds for this purchase are available in the FY2021, FY2022, and FY2023 operating budgets.

MOTION—Move to approve the purchase of Payscale MarketPay Core and MarketPay Jobs from Payscale of Seattle, WA for a total cost of \$57,000.

IX. BUSINESS & FINANCE—Item O*

APPOINTMENT OF LEGAL COUNSEL

Legal counsel is appointed annually on a fiscal year basis.

CONSENT MOTION—Move to reappoint Meyer Capel as legal counsel for the Board for FY 2022 at a monthly retainer fee of \$250.00.

X. ACADEMIC & STUDENT SERVICES—Item A*

APPLICATION OF FUNDS FROM EXTERNAL SOURCES

Grant proposals as described in the accompanying summaries are presented for consideration prior to submission to the specific agencies.

CONSENT MOTION—Move to approve the filing of the following grant applications in accordance with the accompanying summaries which will be incorporated in the official minutes:

1. Illinois Community College Board (ICCB): FY22 Adult Education & Literacy Grant
2. Illinois Community College Board (ICCB): FY22 Career & Technical Education Perkins Postsecondary Grant
3. National Science Foundation (NSF): Advancing Innovation and Impact in Undergraduate STEM Education at Two-year Institutions of Higher Education

Request to Apply

Illinois Community College Board (ICCB): FY22 Adult Education & Literacy Grant

Funding from this grant provides general operating support for Adult Education at Parkland. These grant funds provide comprehensive support to adult students in Illinois by providing educational and literacy services that promote career pathways for adult learners.

Submitted to: Illinois Community College Board (ICCB)

Proposed by: CTE/Adult Education: Tawanna Nickens

Target Population: Adult learners in District 505.

Benefits to Population: This program provides adult basic education instruction and services to adult learners in District 505.

Supports Mission: To provide developmental programs, courses, and services which prepare students to pursue college-level work successfully

Project Lead: Parkland College

Other Partners: N/A

Proposed Dates: 7/1/2021 to 6/30/2022

	First Year	All Years		First Year	All Years
All Partners Grant Request:	N/A	N/A	Parkland's Cash Match:	\$0	\$0
Parkland's Grant Request:	\$450,000	N/A	Parkland's In-kind Match:	\$125,000 *	N/A

**In-kind cost explanation can be found on the last page of this document.*

Grant Funds will be used to:

Provide personnel salaries, direct instruction, student services, and supplies for Adult Education.

In-Kind Cost Explanation

Grant: Illinois Community College Board (ICCB)
FY22 Adult Education & Literacy Grant

In-Kind Amount: \$125,000

Explanation: This grant requires a minimum 25% cash or in-kind match. Parkland's institutional support for Adult Education meets this requirement.

Request to Apply

**Illinois Community College Board (ICCB): FY22 Career & Technical Education Perkins
Postsecondary Grant**

The Perkins grant ensures Career & Technical Education programs are of high quality, align with academic and labor market demands, and provide opportunities for all students, especially those who are underserved. The Perkins grant supports CTE programs at Parkland by funding various instructional supplies, equipment, personnel wages, professional development, etc. Perkins helps equip classrooms and labs with current technology to ensure excellence in teaching and learning to our career/technical students.

Submitted to: Illinois Community College Board (ICCB)

Proposed by: Career & Technical Education: Derrick Baker

Target Population: CTE students and faculty.

Benefits to Population: This grant improves CTE programs, ensuring students receive high-quality and current education to prepare them for the workforce.

Supports Mission: To provide technical-vocational and career education that meets the needs of students, business, and industry.

Project Lead: Parkland College

Other Partners: N/A

Proposed Dates: 7/1/2021 to 6/30/2022

	First Year	All Years		First Year	All Years
All Partners Grant Request:	N/A	N/A	Parkland's Cash Match:	\$0	\$0
Parkland's Grant Request:	\$615,581	N/A	Parkland's In-kind Match:	\$0	\$0

Grant funds will be used to:

Fund instructional supplies, equipment, personnel, professional development, travel, software, etc.

Request to Apply

National Science Foundation (NSF): Advancing Innovation and Impact in Undergraduate STEM Education at Two-year Institutions of Higher Education

Through Parkland’s *STEM Pathways for Diverse Students (SPDS)* project, underserved students will have opportunities to attend a STEM summer camp during high school; take free dual-enrollment math courses before starting postsecondary education; and participate in lab design, mentoring opportunities, and contextualized lab work as a full-time Parkland student. Along with these five components, the SPDS project will provide professional development opportunities for Parkland faculty to better reach underrepresented populations in STEM fields as well as develop Course-Based Undergraduate Research Experiences (CURES).

Submitted to: National Science Foundation

Proposed by: Natural Sciences: Manny Rodriguez, Chelsea Lloyd

Target Population: Underserved high school and community college students interested in STEM.

Benefits to Population: Provides free STEM camp and dual credit opportunities, as well as paid lab work and enhanced coursework.

Supports Mission: To provide developmental programs, courses, and services which prepare students to pursue college-level work successfully.

Project Lead: Parkland College

Other Partners: N/A

Proposed Dates: 1/1/22 to 6/30/25

	First Year	All Years		First Year	All Years
All Partners Grant Request:	N/A	N/A	Parkland’s Cash Match:	\$0	\$0
Parkland’s Grant Request:	\$146,350	\$527,244	Parkland’s In-kind Match:	\$0	\$0

Grant funds will be used to:

Funds will cover summer STEM camps, dual credit enrollment costs, student worker wages, faculty release time, lab equipment and supplies, conference travel, external evaluator, etc.

X. ACADEMIC & STUDENT SERVICES—Item B*

ACCEPTANCE OF FUNDS FROM EXTERNAL SOURCES

Attached is a summary of funds awarded to the College from external sources:

1. Illinois State Board of Education (ISBE): Migrant Education Program (MEP)
2. Illinois Emergency Management Agency (IEMA): FEMA Public Assistance Program
3. Illinois Community College Faculty Association: Dr. Joseph T. Cipfl Faculty Research Grant

CONSENT MOTION—Move to approve the awarding of funds from external sources as stated above and in the attached summary.

FUNDS RECEIVED

Title	Received From	Begin Date	End Date	Years	Total Amount	Parkland Amount
Migrant Education Program (MEP)	Illinois State Board of Education (ISBE)	4/1/21	8/31/21	1	\$354,994	\$354,994
FEMA Public Assistance Program (reimbursement)	Illinois Emergency Management Agency (IEMA)	N/A	N/A	N/A	\$38,185	\$38,185
Dr. Joseph T. Cipfl Faculty Research Grant	Illinois Community College Faculty Association	6/1/21	6/1/22	1	\$2,500	\$2,500
					Total	\$395,679

X. ACADEMIC & STUDENT SERVICES—Item C

POLICY MANUAL UPDATES (LODGED)

The Parkland College Association (PCA) and Administration have completed the latest review of the Policy and Procedures Manual. The recommended changes are being lodged and will be presented as a consent motion for approval at the July meeting.

POLICY 3.47 INSTITUTION ACCESSIBILITY

Parkland College is committed to accessibility. As an open access institution, we want to give students with disabilities equal access to our facility and the teaching and learning we offer. Federal and state legislation also adds a legal obligation to this ethical responsibility.

POLICY 5.02 INSTRUCTIONAL MATERIAL SELECTION

Change required due to creation of new policy (3.47)

POLICY 6.01 PURCHASING AND CONTRACTS

Change required due to creation of new policy (3.47)

POLICY 8.06 ACADEMIC HONESTY

Changes in the organizational structure require a change in process; the position of Dean of Learning Support will no longer exist after June 2021. In addition, there is a need for clarification in order to ensure due process for students.

INFORMATION

Creation of new policy

3.47: INSTITUTION ACCESSIBILITY

Submitted by

Mike Trame & Nancy Sutton

Rationale

Commitment to Accessibility

Parkland College is committed to accessibility. As an open access institution, we want to give students with disabilities equal access to our facility and the teaching and learning we offer. Federal and state legislation also adds a legal obligation to this ethical responsibility.

Accessibility Laws Affecting Higher Education

These laws protect the civil rights of people with disabilities:

1. Rehabilitation Act
2. American with Disabilities Act (ADA)

An Institutional Response

Currently, Parkland has various student accessibility initiatives and a published student grievance policy for accommodations; however, the college does not have an institutional accessibility policy. In response to the accessibility requirements of the law, it is important that the college has a planned, coordinated approach to ensure open access to all aspects of its ICT and to its physical facilities; hence, this policy proposal for Institutional Accessibility. Such a policy will be broad and comprehensive in scope and may take some time to develop in phases.

The laws pertaining to web accessibility make it imperative that the college has a specific set of web accessibility policy and procedures. Such a policy will ensure that the college is taking concrete and timely steps toward conforming with the defined WCAG 2.0 standards as required by Section 508 and provide full access to institutional information, program, and activities.

This proposed Institutional Accessibility policy (proposed as Policy 3.47) is envisioned to be a broad policy structure which in time may encompass several components of accessibility. This current proposal includes the first major component under this policy, Policy 3.47.01 Web Content Accessibility.

New Policy and Procedure

Policy 3.47 Institutional Accessibility

The college is committed to an accessible campus, in terms of physical spaces, programs, and services, for all students, staff, and visitors. The college will comply with all regulations including Sections 504 and 508 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Americans with Disabilities Act Amendments Act of 2008, the Illinois Accessibility Code of 1988, and any other applicable federal and state requirements.

Procedure 3.47 Parkland Accessibility Committee

The vice presidents will jointly appoint a Parkland Accessibility Committee (PAC) which will assist with the college's implementation of policy 3.47 and report to the vice presidents. This committee will include the dean of counseling services, faculty representation from each academic division, and representation of staff or administrators working in the areas of accessibility services, instructional technology support, campus technologies, marketing, and physical plant. Additional representation from other campus groups including academic services will be included as needed to focus on specific areas of accessibility (such as web content, facilities, or faculty support).

The role of the PAC is to:

- Assemble and communicate the standards from relevant legislation and guidance
- Provide interpretation of these standards
- Coordinate and provide support for college-wide progress toward meeting standards of accessibility
- Collect evidence of college adherence to stated policy and procedure in relation to accessibility
- Report annually on progress toward accessibility compliance to the vice presidents

Authority for making accessibility compliance decisions, based on the information and interpretation of the legal standards, remains with the existing structures of supervisory responsibility. Per Policy 5.02, selection of instructional materials in compliance with the law remains the responsibility of the faculty of the college.

Policy 3.47.01 - Web Content Accessibility

All web pages and other web resources published, hosted, or otherwise used by the college will comply with Section 508 of the Rehabilitation Act of 1973, the most current Web Content Accessibility Guidelines (WCAG), and any other applicable federal and state requirements.

Procedure 3.47.01 Web Content

1. Standards and Progress

The PAC will collect, interpret, and communicate current accessibility standards and corresponding timelines for progress toward compliance with these standards and provide an annual report to college administration on progress toward accessibility.

2. Support

The PAC will coordinate adequate training, support, and resource acquisition to help faculty and staff implement these standards and support progress toward greater accessibility.

3. Responsibility for Compliance

Supervisors are responsible for ensuring compliance of all web content created or distributed by their department or those under their supervision.

4. Procurement of External Content

Potential vendors of external content must supply a Voluntary Product Accessibility Template (VPAT) to demonstrate compliance with accessibility standards. The PAC will provide a checklist and other resources to assist departments with the required review of VPAT and related materials provided by potential vendors. Prior to selection and purchase of any web pages and other web resources published, hosted, or otherwise used by the college, including all web-based instructional materials, the responsible college department will review the content for compliance with current PAC-identified standards. The department will submit their review and basis for selection and/or purchase to the PAC solely for record keeping and dissemination.

All college-initiated Requests for Proposals (RFPs) or requests for Scope of Work (SOW) documentation for products or services with external web content will include language that the product or service must conform to accessibility standards. The standard language for inclusion in RFPs or SOWs will be provided by the PAC.

Change to existing policy

POLICY 5.02 INSTRUCTIONAL MATERIAL SELECTION

Submitted by

Mike Trame & Nancy Sutton

Rationale

Change required due to creation of new policy (3.47)

POLICY 5.02 INSTRUCTIONAL MATERIAL SELECTION

The selection of instructional material is the responsibility of the faculty of the College. All instructional material, including but not limited to printed textbooks, is selected by faculty according to the adopted criteria and procedures of the College. Instructional material, including digital materials must conform to the College's standards of accessibility (defined in Policies **3.47 and 8.12**) and the privacy requirements of FERPA and HIPAA, and must not compromise the safety and security of Parkland's computers, network, or user accounts. If integration with the Learning Management System is desired, the vendor is responsible for providing appropriate documentation and support for the integration.

Ordinarily, the same text must be used in all sections of a course; however, if a faculty member judges that learning outcomes for students will be better served by a different set of materials, he/she may adopt alternatives in accordance with departmental practices.

Approved: September 19, 1984

Revised: June 7, 1989

Revised: January 20, 1993

Revised: July 17, 2019

Procedure

Faculty select instructional material according to the policies of the College using processes and procedures of their department.

Questions arising from a faculty member's use of particular instructional material in relation to compliance with accessibility, privacy, security, or interoperability standards will be directed to the appropriate academic dean who will consult with the individuals listed below as well as the department chair and faculty member:

- Accessibility and matters related to ADA and section 508 – dean of counseling services
- Student privacy concerns and matters related to FERPA and HIPAA – vice president for student services
- Matters related to computer network and technology systems' safety and security – chief information officer
- Matters related to learning management system integration/interoperability – ~~dean of learning support~~ **vice president for academic services**

The academic dean will make the final decision over approval or denial of the material in question.

Change to existing policy

POLICY 6.01 PURCHASING AND CONTRACTS

Submitted by

Mike Trame & Nancy Sutton

Rationale

Change required due to creation of new policy (3.47)

POLICY 6.01 PURCHASING AND CONTRACTS

It is the policy of Parkland College whereby the bid limits, purchasing, and contractual agreements shall be consistent with and in conformance to the Illinois Public Community College Act, Chapter 110, par. 805/3-27.1 and 27.2 as amended.

Approved: July 15, 1992

Revised: October 14, 1992

Revised: March 18, 1998

Procedure

Requests for purchases are initiated by faculty and staff members and must be approved by the department chair or director, and appropriate administrative supervisor before forwarding to the Business Office. Any purchase in excess of \$20,000 shall require the approval of the Board of Trustees prior to purchase.

Staff members are to use petty cash checks only in cases of emergency. Only very minor items of supply may be required without a signed purchase order.

Purchases of external content will comply with criteria and procedures set forth in Policy 3.47.

The vice president for administrative services/chief financial officer under the direction of the President shall see that all purchases are made in the interests of economy and efficiency, establishing standards and procedures where necessary to accomplish the policy of the Board of Trustees within the limits of the Board-adopted budget and applicable Illinois laws. (Specifically, Illinois Public Community College Act as referenced above.)

Revised: June 1997

Revised: March 1998

Revised: February 18, 2009

Revised: November 20, 2012

Change to existing policy

POLICY 8.06: ACADEMIC HONESTY

Submitted by

Nancy Sutton

Rationale

Changes in the organizational structure require a change in process; the position of Dean of Learning Support will no longer exist after June 2021. In addition, there is a need for clarification in order to ensure due process for students.

POLICY 8.06 ACADEMIC HONESTY

Academic honesty is broadly defined as performing academic work without cheating, fabrication, or plagiarism, or unauthorized collaboration. Definitions include, but are not limited to:

Cheating

- Using or attempting to use unauthorized materials, information, or study aids in any academic activity.
- Submitting assignments, homework, and examinations that are not a student's own work or for which a student received unauthorized help.
- Copying the work of another, or allowing another to copy one's own work, without proper acknowledgment.

Fabrication

- Falsifying or inventing any information or citation in an academic activity.
- Falsifying or inventing any information to gain an academic advantage.

Plagiarism

- Presenting someone else's work or ideas as one's own, by incorporating it without full acknowledgment. All published and unpublished material, whether in manuscript, printed, visual, or electronic form, is covered under this definition. Plagiarism may be intentional or reckless, or unintentional.

Unauthorized Collaboration

- Work submitted to fulfill an assignment not specifically identified as a group activity must be substantially the work of the author. Instructors should provide guidelines to students to maintain the academic integrity of these collaborative activities.

The process of determining the consequences of academic dishonesty begins with the faculty member and, **if the student wishes to challenge the findings**, may proceed to include the Department Chair, the academic dean, and/or the vice president for academic services. All

incidents of academic dishonesty, ~~including developmental or punitive action, should~~ **impacting a grade for the course or an assignment must** be referred in writing to the **department chair and Dean of Learning Support-academic dean** using the process described below.

The student who receives a failing grade for a course as a direct result of violating the expectations of academic honesty will not be permitted to withdraw from the course. The failing grade remains on the student's academic transcript. In cases where the academic dishonesty ~~does~~ **does** not result in a failing grade for the course, the student may decide to withdraw from the course in which the academic dishonesty occurred; however, the required incident reports and possible subsequent disciplinary action will not be halted.

Approved: November 11,
1991
Revised: June 16, 2004
Revised: March 15, 2017
Revised: XXX, 2021

Procedure

Violations of Academic Honesty

When a student has violated the expectations of academic honesty, the faculty member will take the following steps to address the violation:

- ~~Inform the student privately~~ **Document the act of academic dishonesty by informing the student, in writing, of her/his the findings and attempt a resolution of the problem. The student will be asked to acknowledge, in writing, that they have been informed of the charge of academic dishonesty.** Depending upon the nature of the case and consistent with the course syllabus, such resolution could include additional assignments to help educate the student of the nature and negative consequences of academic dishonesty, resubmission of the assignment, a failing grade for that assignment, or failure of the course. **The student must be given the opportunity by the faculty member to respond to the charge of academic dishonesty.**
- ~~Document the act of academic dishonesty using the Documentation of Academic Dishonesty form. The student will be asked to sign the form as an acknowledgement of having received written notification. The faculty member will provide copies of the signed form to the Department Chair and to the Dean of Learning Support.~~ **If the act of academic dishonesty has the immediate result of a failing grade for the course or an assignment, or the student is not in agreement with the proposed resolution, the faculty member must submit the Documentation of Academic Dishonesty form to the department chair and academic dean.**

The academic dean will submit appropriate documentation to the institutional academic dishonesty database.

Appeal Process

- If the student wants to appeal the instructor's decision, they may contact the department chair or designee within ten (10) **business school** days of notification of the instructor's decision. The department chair will review the actions taken by gathering all relevant information from both the student and the instructor. The department chair will meet both with the student and the instructor to attempt to resolve the issue.
- If the student wants to appeal the department chair's decision in relation to resolving the issue, ~~he or she~~ **they** may contact the **academic dean of Learning Support** within five (5) **business school** days of receiving the department chair's **written** decision. The **division dean of Learning Support** will review the actions taken based on relevant information from the student, the instructor, and department chair. The dean will affirm the instructor's decision or remand the issue back to the department for review **and will notify the student, in writing, of the decision.**
- If the student wants to appeal the **decision of the academic dean of Learning Support's decision**, they may petition the Student Affairs Committee within five (5) **business school** days of receiving the dean's decision. The **Student Affairs** Committee may review the process followed by the department and division to determine whether it has been carried out completely and fairly, in accordance with due process. If not, the case will be remanded to the **division department** for reconsideration following the appropriate guidelines. ~~If all procedures have been followed appropriately and no errors detected, the appeal process is complete and the consequences of the incident will remain the same as originally issued.~~ **The decision of the Student Affairs Committee is final.**
- **Upon completion of any and all appeals, and confirmation of the final decision and any consequences to the student, the academic dean will submit the appropriate documents to the institutional database.**

No reprisal shall be taken by the Board of Trustees, Administration, faculty, or staff against any student or faculty because of participation in an appeal.

Egregious or Repeated Offenses

In cases where an egregious violation of academic honesty standards occurs or where three or more incident reports for one student have been filed with the vice president's office **through the institutional database**, the student will be charged with violation of the Student Conduct Code, specifically Acts of Dishonesty. Conduct Code violations will follow the process as outlined in the Student Conduct Code. The vice president for academic services may **request that the dean of students impose an administrative sanction**, ~~direct the judicial officer to impose the sanction of~~ **such as** written warning, conduct probation, or restitution. ~~If in the~~

~~event that~~ a more serious sanction **such as suspension or expulsion** is recommended by the vice president for academic services, **or the student wishes to appeal this the specified administrative sanction**, the student conduct ~~Committee hearing process~~ will be ~~convened~~ **invoked with a possible sanction to determine if of suspension or expulsion being the result is appropriate.**

Revised: April, 2004

Revised: March 15, 2017

Revised: XXX, 2021

8.06.01 Academic Honesty Affirmations

The following statement is the Parkland College sanctioned affirmation of academic honesty in works submitted by students:

“I honor Parkland’s core values by affirming that I have followed all academic integrity guidelines for this work.”

Approved: July 17, 2013

XI. CLOSED SESSION

The Board may meet in Closed Session and then return to Open Meeting.

MOTION—Move to go into Closed Session for the purpose of discussing the following topics:

1. Appointment, employment, compensation, resignation, or performance of specific employees.
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

XIII. CLOSED SESSION AUDIO APPROVAL

The Board may make a motion to approve the audio recording made of the Executive Session.

MOTION—Move to approve the audio recording made of the Executive Session of June 16, 2021 and that the secretary of the Board make provisions for its safe keeping and that it be made available only upon the proper order of the court and a finding by a judge that such audio tape should be released, and that such audio recording will be destroyed 18 months after the date of the meeting if the Board has adopted written minutes of the Executive Session in question.

XIV. ADMINISTRATIVE SERVICES—Item A

PERSONNEL REPORT

The Personnel Report for June 2021 is attached and presented for approval.

MOTION—Move to approve the Personnel Report for June 2021, in accordance with the documents that will be incorporated in the official minutes.

XV. RELEASE OF CLOSED SESSION MINUTES*

Closed session minutes are reviewed on a semi-annual basis for determination if said minutes should be released for public inspection. Legal Counsel reviewed and does not recommend the release of any closed session minutes at this time.

CONSENT MOTION—Move to approve the recommendation by Legal Counsel that no closed session minutes be released at this time.

XVI. TRUSTEE REPORTS

The Chairman will open the floor for Board comments.

INFORMATION

XVII. ADJOURNMENT

A motion and second will be made for adjournment of the June 16, 2021, Board of Trustees meeting.

PARKLAND COLLEGE

STATEMENT OF CORE VALUES

As an institution of learning, Parkland College cultivates inquiry, practical application of knowledge, and broad enrichment across our community. The following values are important to the fulfillment of Parkland College's mission to provide programs and services of high quality to our students and community.

Honesty and Integrity

In our daily operations, our classrooms, and all of our interactions, it is essential that we communicate openly, truthfully, and without hypocrisy.

Fairness and Just Treatment

We advocate and strive for respect, equity, and justice in all of our operations and proceedings.

Responsibility

We believe that employees and students are personally and mutually accountable for their actions as they carry out their duties. We understand the need to balance the pursuit of our own well being with concern for others. Likewise, we understand the importance of balancing personal accountability with graciousness in the acceptance of help from others.

Multiculturalism

We celebrate the diversity in both our community and our world. Our goal is to recognize, promote, utilize, and educate one another regarding the unique qualities and shared humanity of all people and cultures.

Education

We provide a forum for innovation, critical thinking, open inquiry, and lifelong learning opportunities.

Public Trust

In our efforts to serve the community, we honor the trust placed in us by our citizenry. We also rely on our community to guide and advise us as we continue to serve its needs.